

## **BOARD OF DIRECTORS**

Minutes

January 25, 2012

The meeting was called to order at 7:02 PM by chair, Ted Friedrich.

Present: Cammy Brown, Ted Friedrich, Kris Butler, and Kevin Miller

Superintendent/Secretary to the Board: Craig Downs

Administrators: Art Clarke

Cammy Brown made a motion to approve the minutes of the December 7, 2011; December 14, 2011; and January 11, 2012 board meetings; motion carried.

Cammy Brown made a motion to approve the consent agenda; motion carried.

### **CONSENT AGENDA**

#### Personnel

Leave Request: Ellen Thomas, Certificated Teacher 2012-13 SY

Resignation: Lacey Capel, Drama Advisor

Resignation: Terry Garrison, Educational Assistant

Hire: Ellivia Spitzbart, Drama Advisor

Retirement: Laurie Olafson, Certificated Teacher

Retirement: Suzanne Inman, Paraeducator

#### Accounts Payable

ASB Fund	#8576-8590	\$ 5,485.15
General Fund	#37093-37133	\$ 48,348.71
General Fund	#37134-37158	\$ 58,459.34
Void	#36708	\$ 402.06
Void	#8576	\$ 579.40

#### Payroll for November 2011

#200228-200234	\$ 3,811.50
#66555-66581	\$ 245,350.93
Electronic Fund Transfer	\$ 445,964.38

### **REPORTS AND RECOMMENDATIONS**

#### School Board Appreciation Proclamation

Superintendent, Craig Downs, read the proclamation from the Jefferson County Commissioners recognizing the Chimacum School District Board of Directors during School Board Recognition month.

The board recessed at 7:20 PM to have cake in appreciation of the school board.

The meeting reconvened at 7:30 PM.

Surplus Bus #15173 (1993)

It was recommended to surplus bus #15173. Port Townsend School District is interested in purchasing this bus.

Kevin Miller made a motion to approve the surplus of bus #15173; motion carried.

Enrollment Projections

Art Clarke reviewed the enrollment projections for the 2012-13 school year.

Teacher Principal Evaluation Project

Superintendent Downs presented on the progress of the Teacher Principal Evaluation Project.

**SUPERINTENDENT / BOARD REPORT**

Open House Follow-up

The Community Open House took place on January 21st. While it wasn't a big turnout, the people that did attend received a lot of information regarding the Chimacum School District facilities. The Board stated their appreciation to Art Clarke for getting the energy conservation people and architects to the open house. It was very informative.

**ADJOURNMENT**

The meeting adjourned at 9:02 PM.

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Craig Downs  
Superintendent/Secretary to the Board

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Board Chair