

BOARD OF DIRECTORS

Minutes

January 10, 2018

The meeting was called to order at 6:00 PM by chair, Mike Gould.

Directors: LuAnn Rogers, Robert Bunker, Mike Gould, Sarah Martin and Jack McKay

Student Directors: Renee Woods

Administrators: Art Clarke, Brian MacKenzie

Mike Gould made a motion to approve the minutes of the December 13, 2017 meeting; Robert Bunker seconded; LuAnn Rogers commented that Ron Riggle was mentioned twice in the agenda for presenting an anonymous letter; and Mike Gould requested that language in the minutes state the Board “moved” to executive session as opposed to “adjourned”; motion carried. (5-0)

Robert Bunker made a motion to approve the agenda; LuAnn Rogers seconded; motion carried. (5-0)

Sarah Martin made a motion to approval the consent agenda; Robert Bunker seconded; motion carried. (5-0)

CONSENT AGENDA

Personnel

Certificated Hire: Rhonda Gruber, Special Education Evaluation Case Manager .6 FTE

Classified Hire: Mercina Katsikapes, Paraeducator 3.5 Hour

Accounts Payable

• General Fund	#47379-47428	\$ 57,740.72
• General Fund	#47429-47478	\$ 117,233.35
• General Fund	#201700046	\$ 453.25
• ASB Fund	#1097-1100	\$ 941.64
• ASB Fund	#1101-1104	\$ 809.86
• ASB CT	#201700047	\$ 15.87
• Capital Projects	#136-140	\$ 171,372.73
• Capital Projects	#141-142	\$ 3,116.17
• Capital Projects	#201700048	\$ 57.48
• Transportation Fund	#142	\$ 278,493.02

Payroll – December 2017

• Warrants	#200569-200573	\$.00
• Warrants	#68560-68575	\$ 152,811.05
• Electronic Transfer		\$ 705,502320

Gift Acceptance

- South Bay Community Association donated \$200 to the high school choral department.
- Jake Johnson donated \$320 worth of clams to Mr. Brennan’s class.
- Port Ludlow Yacht Club donated \$800 to the 3rd grade math program.

Combined Middle School Wrestling Program with Port Townsend School District

GOOD NEWS AND RECOGNITION

Girl Scouts Food Waste Project – Anna Phillips

The girl scouts from Troop 41174, led by Anna Phillips, presented on their study and review of food waste in Chimacum Elementary School.

The District through the Friends of Chimacum Schools Education Foundation received a bequest on behalf of the Roe Family specifically in the name of Robert Roe, Chimacum High School Class of 1954 in the amount of \$100,000. This donated will be used to support the Teals Program at the high school.

Chimacum Middle School Seventh Grade NASA Workshop

PUBLIC COMMENT

Stuart Milbrad made a comment in the public comment section asking the board for more specific information about goal implementation.

SUPERINTENDENT’S REPORT

Discipline Follow-up Chimacum High School

Rick Thompson gave an update on his meeting with the advisory committee. A few of the concerns are; severity of consequences, parking lot issues, and the appeals process. There are two additional meetings set at this time.

Annual Review of Sexual Harassment Policy

The superintendent gave a report on sexual harassment as required in SBP 5011. This policy specifically requires the superintendent to yearly review the policy and all discipline data from the current school year as well as personnel actions in relation to the policy and make a report to the school board.

Rick Thompson made recommendations to make sure that each family knows the Student Rights and Responsibilities handbook; continue with anonymous reporting through Safe Schools online reporting system and additional training for staff.

BOARD POLICY REVIEW

Policies with Significant Changes: Review for First Reading

- SBP 6630: Driver Training and Responsibility
- SBP 6800: Safety Operations and Maintenance of School Property
- SBP 6114: Gifts or Donations
- SBP 6890: State Environment Policy Act Compliance
- SBP 6220: Bid Requirements

Robert Bunker made a motion to approve the listed policies for first reading; Sarah Martin seconded; motion carried. (5-0)

New Policies: Approve for First Reading

- SBP 6106: Allowable Costs for Federal Programs
- SBP 6801: Capital Assets / Theft-Sensitive Assets

Sarah Martin made a motion to approve the listed policies for first reading; LuAnn Rogers seconded; motion carried. (5-0)

REPORTS AND RECOMMENDATIONS

Student Director Report

Renee Woods reported on winter sports in the high school as well as the drama club's upcoming winter play performances.

Chimacum High School - School Improvement Plan

High school principal Brian MacKenzie and Dean of Students, Mark Gudger presented the high school improvement plan.

Mr. MacKenzie and Mr. Gudger provided an overview of their plan, and data to explain how the plan was working. Recent complaints about high school climate were addressed openly. The data show that discipline interventions are working, as well as attendance interventions. Test scores were posted, and results from the safe and civil November survey were discussed.

Sarah Martin made a motion to approve the school improvement plan presented by the high school; Robert Bunker seconded; motion carried. (5-0)

REPORTS BY INDIVIDUAL BOARD MEMBERS

The Board was reminded of their scheduled retreat on January 13, 2018 to work on board governance.

EXECUTIVE SESSION (RCW 42.30.110(g))

The board moved to a ten minute recess at 7:35 PM with executive session to follow for an estimated thirty minutes to discuss personnel with no action anticipated. At 8:05 PM the board reconvened from executive session and announced a 10 minute extension of executive session with no action to follow.

The meeting reconvened from executive session at 8:16 PM.

ADJOURNMENT

The meeting was adjourned at 8:16 PM.

Rick Thompson
Superintendent/Secretary to the Board

Board Chair