

BOARD OF DIRECTORS

Minutes - Regular Meeting
March 22, 2017

The meeting was called to order at 6:00 PM by chair, Mike Gould.

Directors: LuAnn Rogers, Mike Gould, Sarah Martin and Kevin Miller
Student Directors: Emily Calkins and Brianne Williamson
Administrator: Art Clarke

Kevin Miller made a motion to approve the agenda as presented; LuAnn Rogers seconded; motion carried.

LuAnn Rogers made a motion to approve the minutes of the February 22, 2017 and March 8, 2017 meetings; Sarah Martin seconded motion carried.

Kevin Miller made a motion to approval the consent agenda; Sarah Martin seconded motion carried.

CONSENT AGENDA

Personnel

Classified Leave of Absence: Cris Taylor, September 1 – December 15, 2017
Classified Leave of Absence: Harvey Olson, Bus Driver 2017-18 SY
Certificated Resignation: Sheri Proctor, 1.0 FTE Teacher

Accounts Payable

General Fund	#45849-45889	\$ 31,890.65
General Fund	#45890-45940	\$ 98,919.80
ASB Fund	#9898-9899	\$ 287.60
ASB Fund	#9900-9902	\$ 1,174.11
Capital Projects Fund	#989	\$ 19,431.20

- Resolution 2017-3: Hazardous Mitigation

GOOD NEWS AND RECOGNITION

CEA Recognition

Teacher, Kim Pratt represented the CEA in recognizing the Board for their dedicated service. She distributed cards and gifts to each board member.

March 13-17, 2017 Classified School Employees Week

The Board and Superintendent recognized classified employees for their hard work and commitment to the district.

Denise Banker provided an update on the work and activities of the Prevention Coalition.

GIFT ACCEPTANCE

Kevin Miller made a motion to accept the donation of gifts; Sarah Martin seconded motion carried.

1. Benevity Community Impact Fund donated \$450.00 to the CTE Media Productions class.
2. St. Mary Star of the Sea Parish donated \$250.00 to the McKinney-Vento Homeless Program.
3. Susan Stewart donated \$500.00 to the middle school Outdoor Education Program.

AUDIENCE PARTICIPATION AND COMMENTS

Community member, Doug Henderson made several comments regarding his frustration with student achievement and accountability; teacher pay increase and administrative staffing ratio. He requested answers to several questions and accountability measures and timelines. He also commented on the lack of an audio system at the Board meetings.

Parent, Stephanie Thompson commented on parking challenges in the fire lane at Chimacum Creek Primary School and her efforts to talk with staff and the fire department to address student safety.

Christie Johnson shared about the success of the first Literacy Night at the primary school, She provided gifts for the board in recognition of school board appreciation. She also expressed how dedicated the teachers are in their jobs and shared a volunteer need for reading groups.

REPORTS AND RECOMMENDATIONS

Student Director Report

Student Director, Brianne Williamson provided an update on spring sports and Director Emily Calkins gave an update on Chimacum Choice.

February Budget Reports: Budget Status; Balance Sheet; Capital Projects

Art Clarke presented the February budget reports and gave a brief overview.

Sarah Martin made a motion to approve the February budget reports; Kevin Miller seconded; motion carried.

Capital Projects Overview

Art Clarke presented the mid-year budget status for the capital projects fund. He also reviewed the list of projects scheduled for completion for the remainder of this year.

MENG: Facility Condition Assessment Presentation

John Boatman from Meng Analysis provided an extended presentation about the process for the proposed facility condition assessment for Chimacum School District. The presentation included types of data that would be gathered; how it would be presented; how it related to previous facility documents; the schedule of activities, and how the public can access the findings. He also provided examples of how other public districts are using the process to make informed facility decisions.

A report from Meng would be generated by June 30, 2017 for Board review. This document will help the district move forward with maintenance prioritization and capital planning. Discussion and comments followed regarding the presentation, costs and timing of the proposal.

Kevin Miller made a motion to approve the proposal by Meng; LuAnn Rogers seconded; Mike Gould voted nay; motion carried.

Roof Bid

As part of the capital projects, the high school steep slope roof is scheduled for replacement. Director of Maintenance, Henry Florschutz presented a proposal for roofing materials and services from Garland/DBS, Inc. for this project.

(Note: Garland pricing is established under the KCDA Master Intergovernmental Cooperative Purchasing Agreement (MICPA).)

Kevin Miller made a motion to approve the roof bid as presented; Sarah Martin seconded; motion carried.

Transportation Bus Purchase (3)

Art Clarke presented a proposal to purchase three buses from the Transportation Vehicle Fund (TVF) which has a fund balance of \$760,940.88. The recommendation is to purchase two 84 passenger diesel engine buses and one 34 passenger gas engine school bus from Bryson. Total purchase: \$347,154.11

LuAnn Rogers made a motion to approve the recommendation to purchase three buses; Sarah Martin seconded; motion carried.

Resolution 2017-2: Reduction in Force 2017-18

Resolution 2017-2: Reduction in Force for 2017-18 authorizes the Superintendent to reduce staff if determined during the budgeting process that it is necessary.

LuAnn Rogers made a motion to approve Resolution 2017-2: Reduction in Force 2017-18; Mike Gould seconded; motion carried.

SUPERINTENDENT / BOARD REPORT

Superintendent Report

The WASA Community Award will be presented at an awards dinner on April 17, 2017 to Dick and Carol Grieves to honor their ongoing support of the school district.

Rick Thompson provided a summary of discussions and scenarios regarding the administrative assignments for 2017-18. A staffing decision will be made by the first part of April.

An update on Thought Exchange number three was provided

Stephanie McCleary provided an update on the process for the Board to update more than 100 policies based on the recent WSSDA review. A time-frame for updating policies will be presented at the April business meeting.

The annual audit report for 2015-16 was shared with the Board.

Board Report

The Board discussed goal setting for the April 12, 2017 work study meeting.

Directors were reminded of the WSSDA Regional Meeting on May 20, 2017 in Bremerton.

Mike Gould addressed the request from a community member to improve acoustics at board meetings. Discussion followed about moving the location of the next board meeting to the 3-8 library to see if acoustics are better. It was decided that the April 12, 2017 board meeting would be held in the 3-8 library.

Superintendent Contract Extension

The Board is required to take action on the superintendent's contract prior to March 31, 2017. The superintendent contract is a three year contract. The board can renew the contract and add a third year or not renew the contract which would leave two years remaining.

Sarah Martin made a motion to extend the superintendent's contract; LuAnn Rogers seconded; motion carried.

EXECUTIVE SESSION (RCW 42.30.110(g))

The meeting adjourned at 8:32 PM.

Following a short break, the board adjourned to executive session at 8:45 PM for an estimated forty-five (45) minutes to discuss personnel with no action anticipated.

The meeting reconvened from executive session at 9:20 PM.

ADJOURNMENT

The meeting was adjourned at 9:20 PM.

Rick Thompson
Superintendent/Secretary to the Board

Board Chair