



*America's Future is in Schools Today*

**CHIMACUM SCHOOL DISTRICT**  
 PO Box 278~ Chimacum WA 98325  
 (91 West Valley Rd)  
 360.385.3922  
**www.csd49.org**

**CERTIFICATED APPLICATION**

Date: *Your social security number is not required at the time of application, however a copy of the original will be necessary upon hiring for federal income tax, state retirement and internal record keeping purposes.*

Name: Alias/Maiden Name:

Mailing Address~City~State:

Phone: Cell Phone: E-Mail:

**PREFERENCES**

Prioritize the grade level you prefer to teach.

Elementary (K-5)		Middle School (6-8)		High School (9-12)	
Special Education (P-5)		Special Education (6-8)		Special Education (9-12)	
Administration:	K-5	6-8	9-12	Other:	

Please list up to four subject areas you prefer to teach in order of priority.

1.	2.
3.	4.

**Certification, Authorization and Release**

*Initial Here*

I hereby certify that all the information I provide in this application is true and correct.	
I authorize the Chimacum School District to make any investigation of my personal, educational, vocational and employment history.	
I further authorize any current/former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the Chimacum School District with information regarding me.	
I hereby release and discharge the Chimacum School District and those who provide information from any and all liability as a result of furnishing and receiving information.	
I understand and agree that falsification of any part of this application shall be sufficient cause for dismissal or refusal to hire.	

Signature	Date
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**Educational Training**  
College and/or University

Name of School	Location	Dates Inclusive	Degree	Date Received	Major	Minor

**Teaching Experience**

List most recent experience first. Include student teaching only if you are a beginning teacher.

Dates Inclusive	Name of Employer	Location	No. Years	Type of Work	Reason for Leaving

**Other Experience**

Dates Inclusive	Name of Employer	Location	No. Years	Type of Work	Reason for Leaving

**References**

Please list three of your most recent references, including superintendents and principals.

Name	Address	Phone	Position

**Certification**

List below teacher, administrative and professional certificates and/or licenses held.

Type of Certificate/License	Date Issued	Expiration Date	Endorsement	State

*Chimacum School District is an equal opportunity employer. The District does not discriminate on the basis of race, religion, creed, national origin, age, sex or disability. The District has implemented an affirmative action program and encourages qualified women and minority applicants to apply. Union membership or representation fee is a requirement for employment in a certificated classification unless the employee claims a "bona fide" exemption.*



## Directions and General Information for Certified Applicants

Thank you for your interest in the Chimacum School District. Please read through the application materials carefully. Only completed applications will be considered for screening. You are encouraged to contact Human Resources to inquire about the status of your application and/or the open position for which you applied.

The following documents are required to complete your application:

	Chimacum School District completed and signed application form.
	Letter stating your interest specific to the position.
	Current Resume
	College Placement or Credential File <ul style="list-style-type: none"> <li>• Have your college placement service send the file directly to the Personnel Office. (If you do not have a placement file, submit a minimum of three (3) current letters of reference.)</li> </ul>
	Copies of College Transcripts <ul style="list-style-type: none"> <li>• Transcripts are not normally included in your placement file. Copies are acceptable for the application process. Official transcripts are required upon hire.</li> </ul>
	Copy of Washington State Teaching Certificate (front and back). <ul style="list-style-type: none"> <li>• If you have not received your certificate, submit a copy immediately upon receipt.</li> </ul>
	Applicant Background Questionnaire
	Washington State Sexual Misconduct Disclosure Release <ul style="list-style-type: none"> <li>• One form is included with this application packet. Complete one form for each school district you have been employed with. Duplicate forms as needed or contact Human Resources for additional copies.</li> </ul>
	Copy of Praxis or West E Results
	Other information the candidate feels is important for consideration
	Optional: Affirmative Action

When an offer of employment is made, new employees who will or may have unsupervised access to children, developmentally disabled persons, or vulnerable adults must complete a background check for criminal history, including a fingerprint check, by the Washington State Patrol and the Federal Bureau of Investigation (FBI), as well as a written disclosure of specified criminal convictions and civil or disciplinary board findings. Any offer of employment is conditional upon the successful outcome of the criminal history background check and approval by the Chimacum School District Board of Directors. If you have further questions, please contact our office at (360)385-3922.

Send completed applications to: **Chimacum School District Human Resource Department**  
**PO Box 278, Chimacum WA 98325**

EMAILED OR FAXED APPLICATIONS WILL NOT BE ACCEPTED

*It is not possible to interview everyone who completes an application.  
 Only finalists will be interviewed and those interviewed will be notified regarding final selection.*