

CHIMACUM SCHOOL DISTRICT

April 19, 2010

JOB ANNOUNCEMENT **EDUCATIONAL ASSISTANT – SIGN LANGUAGE INTERPRETER** **5.5 Hours Per Day – 7:45 AM to 1:45 PM**

GENERAL EDUCATIONAL ASSISTANT DESCRIPTION:

Interpret and translate from lectures and verbal discussions for deaf student, tutor deaf student in selected subject matter. Assist in instruction.

PRIMARY RESPONSIBILITIES:

1. Interpret/translate classroom lectures and discussions to deaf student(s); convey instructor's intent as well as spoken word.
2. Assist the classroom instructor in meeting needs of deaf student(s).
3. Communicate assignment instructions and other information from the instructor to the deaf student(s).
4. Interpret behavioral directions and physically assist when necessary.
5. Perform related instructional assistant duties as required by the Special Services Program.
6. Demonstrated sensitivity to cultural, developmental, religious, and ethnic diversity of students and community.

REQUIRED QUALIFICATIONS:

1. High school graduation or equivalent.
2. Experience interpreting for the deaf using fluent sign language.
3. Demonstrate positive student management strategies that promote student success.
4. Demonstrated ability to work cooperatively with others to promote a positive environment.
5. Demonstrated proficiency in math, reading, and oral /written language skills.
6. Demonstrated qualities of adaptability, dependability, humor, and tolerance.
7. Demonstrated ability to carry out the work assignment with minimal supervision.
8. Demonstrated commitment to the principles of confidentiality.
9. Commitment to professional growth.
10. Demonstrated willingness to accept feedback related to job performance improvement.
11. Demonstrated proficiency of literacy skills as determined by a written exam.
12. Demonstrated ability in ASL (American Sign Language).
13. Meet Title 1 requirements for highly qualified (pass exam or have 72 quarter hours of college level classes).

PREFERRED QUALIFICATIONS:

1. Post-secondary education at an institute of higher learning.
2. Previous experience with special needs students.
3. Experience in implementing specially designed instruction.
4. A basic understanding of confidentiality and due process guidelines.
5. Ability to carry out specific plans for behavioral interventions.
6. Ability to write anecdotal notes, collect and record data.
7. Good overall health and physical stamina.

To Apply

Contact the Human Resources Department
(360)732-4090 Ext 223 for application or information
Or visit our website: www.csd49.org

Positions Closes

When Filled



The district reserves the right to modify, interpret, or apply this job description in any way the district desires. This job description is illustrative and in no way implies that these are the only duties, including essential duties, to be performed by the employee occupying this position. The job requirements are subject to change within the district's sole discretion to reasonably accommodate qualified disabled individuals.

Pursuant to Chapter 206, Laws of 1989, the District will accept applications from individuals wishing to share a position.

Chimacum School District is a smoke free/drug free workplace that provides equal educational and employment opportunity without regard to race, creed, color, national origin, sex, sexual orientation, including gender expression or identity, marital status, or non-program-related physical, sensory or mental disabilities, and other bases protected by applicable law. This holds true for all district employment and opportunities.

The District complies with all applicable state and federal laws, including but not limited to: Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1990, RCW 49.60, Law Against Discrimination, section 504 of the Rehabilitation Act of 1973, and RCW 28.A.640, sex equality, and covers, but is not limited to, all District programs, courses, activities (including) extracurricular activities, services, access to facilities, etc.

The Title IX officer and Section 504 Coordinator with the responsibility for monitoring, auditing and ensuring compliance with this policy are:

Title IX/RCW 28A.640 Officer:

Mike Raymond
PO Box 220
Chimacum WA 98325-0278
(360)385-3922 ext. 237

Section 504 Coordinator:

LaVonne Grimes
PO Box 10
Chimacum WA 98325-0010
(360)385-3922 ext. 254

NOTE: All new employees are required to undergo a criminal history check via fingerprint cards with the Washington State Patrol and FBI. Employment is conditional pending a satisfactory background check.