



**Chimacum High School**  
Athletic Department

Dave Porter, Athletic Director  
(360)732-4090 Ext 353

**ATHLETIC EDUCATION PROGRAM CONFIDENTIALITY WAIVER**

Date: \_\_\_\_\_

Coach: \_\_\_\_\_

I understand that as a member of the Chimacum School District Athletic Program I will be privileged to private medical information regarding athletic injuries of Chimacum School District athletes. I understand that at no time may I discuss athlete injury information with any individual outside the Chimacum School District. Penalty for breaching confidentiality may result in dismissal from the District's Athletic Program. **Health Insurance Portability and Accountability Act of 1996 (HIPAA)**

I also understand that as a member of the Chimacum School District Athletic Program I cannot release information about a student to (people or organizations outside the district without written consent from parents/guardians. However, there are exceptions which allow the district to release student information without written consent and I have reviewed these exceptions on the backside of this waiver. **Family Educational Rights and Privacy Act (FERPA)**

I have read, understand and agree to the above statements.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Coach

\_\_\_\_\_  
Date

**\*\*\*\*\*Please return to district office to keep on file\*\*\*\*\***

## Student Records and Privacy

**Chimacum School District follows laws that allow families to request that student information be kept confidential**

### **What the school/district does to protect student information Family Educational Rights and Privacy Act (FERPA)**

Under the federal Family Educational Rights and Privacy Act (FERPA), parents/guardians and students over 18 years of age have certain rights concerning how Chimacum School District releases educational records. Educational records are kept as part of the normal operation of our schools. The school district gives parents/guardians and eligible students an opportunity to tell us what student information must be kept confidential and not released.

In general, the district cannot release information about a student to people or organizations outside the district without written consent from parents/guardians. But there are exceptions which allow the district to release student information without written consent:

1. The district can forward educational records on request to schools in which a student plans to enroll.
2. Student information may be disclosed, without consent, to school officials with legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

School officials include:

- people employed by the district such as administrators, supervisors, instructors, or support staff members, including health or medical staff and law enforcement personnel
  - people who serve on the school board
  - person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist)
  - parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official
3. Student information can be released to the appropriate individuals, such as health professionals and law enforcement when eminent danger is present or when student safety is at risk.

### **Student directory information can be released**

Another exception which allows release of student information without written consent from parents/guardians both inside and outside the district is what the law calls "directory information." This includes the student's:

- name
- address
- e-mail address
- participation in officially recognized activities & sports
- dates of attendance
- photo
- telephone number
- date of birth
- weight and height of members of athletic teams
- diplomas and awards

### **How directory information may be used**

Student information can be used for a variety of purposes, including:

- school yearbook
- school or district newsletter
- news media
- event fliers, programs, posters, etc.
- school directory
- school or district Web site
- graduation and awards ceremonies

See the directory information withhold form for a complete list of directory information.