BOARD OF DIRECTORS
Minutes
April 11, 2018

The meeting was called to order at 6:01 PM by chair, Mike Gould.

Present
Directors: Jack McKay, Mike Gould, Sarah Martin and Robert Bunker; LuAnn Rogers excused
Superintendent/Secretary to the Board: Rick Thompson
Administrators: Art Clarke and Kalie Enlow
Administrative Assistant: Traci Meacham

Robert Bunker made a motion to approve the minutes of the March 28, 2018 board meeting; Jack McKay seconded; motion carried. (3-0)

Jack McKay made a motion to approve the agenda; Robert Bunker seconded; motion carried. (3-0)

CONSENT AGENDA
Prepared by Art Clarke
Presented by Rick Thompson

Personnel
Certificated Retirement: Todd Miller, .6 FTE CHS Teacher
Certificated Leave of Absence 2018-2019: Christie Johnson, .4 FTE CCP Teacher
Certificated Leave of Absence 2018-2019: Karin Lowrie, .4 FTE CES Teacher

Accounts Payable
- ASB Fund #1150-1152 $1,016.47
- ASB Fund #1153-1158 $5,166.84
- ASB Wire Transfer #201700089 $43.65
- General Fund #47877-47893 $19,383.90
- General Fund #47894-47947 $77,064.33
- GF Wire Transfer #201700088 $78.09
- Capital Fund #165-166 $8,161.76
- Capital Fund #167-168 $4,244.66

Payroll – March 2018
- Warrants #200587-200589 $0.00
- Warrants #68623-68637 $151,312.42
- Electronic Transfer $725,988.86

Robert Bunker made a motion to approve the consent agenda; Jack McKay seconded; motion carried. (3-0)

Sarah Martin arrived following the approval of the consent agenda.
GOOD NEWS AND RECOGNITION

Chimacum Creek Primary Principal Kalie Enlow explained the Cub Code program and how students are recognized for good choices. Rick Thompson presented a Certificate of Recognition to students Layton Lopeman, and Chloe Bitzer for following the Cub Code of being safe, respectful, responsible, and brave.

Dr. Denise Banker, of the Chimacum Prevention Coalition, was introduced to the board and Superintendent Thompson presented her with a Certificate of Appreciation for her volunteer time and prevention efforts that brings parents, schools, agencies, and community together to prevent youth substance abuse.

Rick Thompson described the April 13th breakfast for local First Responders and invited the Board and community to attend.

Superintendent Thompson also shared that the East Jefferson County Rotary is being recognized by WASA and the OESD for their support. Rotary members, including Chimacum School District board member Jack McKay will receive an award at the April 16 WASA awards dinner.

STUDENT DIRECTOR REPORT

Student Director Renee Woods was not present. No report.

PUBLIC COMMENT

Maren Johnson thanked the board for their work on behalf of the district.

SUPERINTENDENT REPORT

Nurse Kate DeVeaux updated the board on her work as the school nurse, provided a short history of school nursing, summarized the kinds of health challenges she deals with, and commented on her strategic goals for student wellness. She stated that asthma cases are 10-15% of the population she supports.

Nurse DeVeaux also spoke about revisions to Wellness Policy 6700 that will allow us to apply for USDA grants.

Rick Thompson gave a report on the status of the current District’s Volunteer Policy 5630 and made recommendations to increase public participation in schools. He recommended searching for a Volunteer Coordinator that will do the work at no cost to the district. Mr. Thompson will work with Director Jack McKay to increase community volunteer participation in the schools.

BUSINESS SECTION

Art Clarke updated the board on enrollment and the March budget report. Highlights included the board’s concern about the continuing decline in enrollment, loss of local levy funds over a multi-year horizon, and the impact of decreased enrollment on operations.
Robert Bunker made a motion to approve the March Budget Report; Sarah Martin seconded; motion carried. (4-0)

The board asked Superintendent Rick Thompson to identify the reasons for the decreasing enrollment. Mr. Thompson will investigate and report back to the board on April 25, 2018.

Art Clarke presented bids and recommended for approval four (4) capital summer projects: the Bus Barn roof, flooring for Chimacum Middle School, electrical upgrades for Chimacum Middle School, and fire alarm upgrades for Chimacum Middle School.

Jack McKay made a motion to approve the Bus Barn roof replacement; Robert Bunker seconded; motion carried. (4-0)

Jack McKay made a motion to approve the flooring for Chimacum Middle School; Robert Bunker seconded; motion carried. (4-0)

Jack McKay made a motion to approve electrical upgrades for Chimacum Middle School; Robert Bunker seconded; motion carried. (4-0)

Jack McKay made a motion to approve fire alarm upgrades for Chimacum Middle School; Robert Bunker seconded; motion carried. (4-0)

Robert Bunker made a motion to approve the flooring for Chimacum Middle School; Sarah Martin seconded; motion carried. (4-0)

BOARD MEMBER REPORTS

The board discussed completing a self-assessment with WSSDA, scheduling an additional member at Agenda setting meetings, applying for WSSDA recognition, and scheduling a workshop session to draft mission and vision statements for 2018-2019.

The board will discuss the Superintendent evaluation process at a May meeting.

EXECUTIVE SESSION (RCW 42.30.110(g))

The board moved to executive session at 7:50 PM for an estimated forty (40) minutes to discuss personnel with no action anticipated.

The meeting reconvened from executive session at 8:35 PM.

ADJOURNMENT

The meeting was adjourned at 8:35 PM.

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Rick Thompson        Board Chair
Superintendent/Secretary to the Board