

CHIMACUM SCHOOL DISTRICT MEAL CHARGE POLICY

Chimacum School District is required to implement a meal charge policy, communicate to families and school staff how it will handle situations where children have insufficient funds to pay for school meals. Per USDA regulations, the meal charge policy must be communicated at the beginning of each school year to prevent confusion for families and school staff and to promote effective financial management of the school meal programs. School meal programs aim to provide nutritious meals to students during the school day. Students may receive breakfast and lunch at no cost to them if they are eligible for free meal benefits. Children who do not qualify for free meals either may purchase meals at a subsidized cost, at the reduced price or paid rate. Parents/Guardians are responsible for paying for all school meals served to their child(ren) including meals that were served prior to qualifying for free or reduced-price meals

Negative Balance Notification - During the school year the District will notify families via phone call on a weekly basis when their children have a negative balance. School food service professionals are required to keep low and negative balances confidential. The food services office staff communicates account balances and payment reminders directly to parents/guardians over the phone or via notices home.

Debt Collection - The District is required to maintain records related to meal charging, debt collection and bad debt. Negative balances remain on students' accounts until they are paid off. Food services will provide meal statements including payments and purchases on request. The official transcripts of seniors will not be released until the outstanding fees, fines and negative cafeteria balances are paid off.

Refunds - Families may request a refund of funds remaining in their child's cafeteria account. Please e-mail your refund request to shellie_friedrich@csd49.org. Families may donate the funds remaining in their account rather than receiving a refund when their child leaves the school. These funds are used to cover unpaid meal charges. Food services accept donations from community members to pay for regular meals for students with insufficient funds. Donations are used to pay off or pay down negative account balances based on the community member's request. Please contact the Food Services office at 360 – 302- 5806 with questions related to donations for children with insufficient funds.

Purchases and Account Balances - Parents may access their child's cafeteria account online thru Skyward Family Access. To look up meal transactions and balances, click here: <http://family.chimacum.wa-k12.net>

Payments - The District accepts check payments and cash payments in the cafeteria and at the Food Services office. Parents are encouraged to pre pay for lunch and breakfast by sending in a check or cash.

If you are unable to pay for school meals due to your economic situation, please contact Shellie Friedrich at 360-302-5806. Assistance may be available and eligible recipients could receive the regular school breakfast or lunch at a free or reduced cost through the USDA Free and Reduced Lunch Program.

Meal Costs -

Regular Price

K-6 Breakfast \$1.75, Lunch \$3.00
7-12 Breakfast \$2.00, Lunch \$3.25
Adult Lunch \$4.00
Milk .50

Reduced Price

K-3 Breakfast Free, Lunch Free
4-6 Breakfast Free, Lunch .40
7-12 Breakfast Free, Lunch .40
Adult Lunch \$4.00
Milk .50