The meeting was called to order by Chair Kristina Mayer at 6:00 PM.

Present
Directors: Dr. Kristina Mayer, Tami Robocker, Mickey Nagy, Kathryn Lamka, and Sarah Martin
Secretary: Dr. David Engle, Acting Superintendent Administrative
Assistant: Traci Meacham
Administrators: Art Clarke, Kyle Ehlis, Mark Gudger
Directors: Carrie Beebe
Zoom Participants: 19

Chair Kristina Mayer asked for corrections and a motion to approve the minutes from January 13 and January 14, 2021. Tami Robocker made a motion to approve the minutes with correction as noted; Kathryn Lamka seconded; motion carried. (5-0)

Chair Mayer asked for amendments to the board agenda. No amendments were made. Sarah Martin made a motion to approve the agenda as presented; Kathryn Lamka seconded; motion carried. (5-0)

Consent Agenda

Personnel
Certificated Hire: Amanda Huston, Primary School LAP/Title I Teacher .7 FTE
Coach Hire: Kristina Jennings, Junior High Head Volleyball Coach
Coach Hire: Carrie Beebe, High School Head Volleyball Coach
Coach Hire: Natalie Krucek, High School Assistant Volleyball Coach
Director Increase: Monica Mulligan, per negotiated agreement with Port Townsend School District, placement Director 2 Position, Step 1 (This completes the director equalization process.)
Classified Resignation: Mercina Katsikapes, Paraeducator

Accounts Payable
Capital Projects Fund check #420-423, $71,001.15
General Fund check #4902693-4902717, $28,745.06
General Fund check #4802719-4902735, $62,308.59
General Fund check #4902718, $2,324.24

Chair Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Sarah Martin made a motion to approve the consent agenda; Kathryn Lamka seconded; motion carried. (5-0)

Gift Acceptance
Acting Superintendent, Dr. David Engle introduced the following donations:

- Bayview Pumps donated $500.00 to the Pi Program, noting the funds may be used where the need is the greatest.

Sarah Martin made a motion to accept the donations; Tami Robocker seconded; motion carried. (5-0)

Student Directors Report
Student Director Ava Vaughan-Mifsud wished everyone a belated Happy New Years and updated the Board on event discussions being held by the ASB, which includes the possibility of a virtual dance. Ava noted Martin Luther King, Jr. Day was celebrated by sharing a video of King’s message. The InterAct Club has carried out a trash drive in local neighborhoods. Ava recognized the volunteer work that took place during winter break to get meals out to families. She thanked Margaret Garrett, the YMCA, and everyone who assisted the efforts. The general morale at CJSHS is positive
and many students are looking forward to sports starting back up. Students have noted they’ve grown tired of remote learning and they’re excited to return to campus. Ava commented on the resilience of Chimacum students and shared a quote by Ada Adams: “There is a light at the end of every tunnel. Some tunnels just happen to be longer than others.”

Student Director Eugenia Frank shared feedback she’s received from her peers and confirmed it’s the most she’s gotten so far. A CJSMS Junior is hyped about sports and in-person learning is “awesome” because there are too many distractions at home. Another student shared they are looking forward to sports for the social aspect. Though some students have expressed excitement about returning to school and learning best in person, another student shared they don’t think it is time to return to in-person learning yet. Other students are wondering why a high contact sport like football is allowed to reopen, but drama, band, and choir aren’t. A student has asked if masks are to be worn while swimming and another student stated they’d like to return to sports, but their parents won’t let them. One student questioned how community service hours and sports like football could be done right now.

Board members thanked Ava and Eugenia for recognizing and sharing the pulse of the Junior/Senior High School and for their volunteerism.

**Good News & Recognition**

A Silver Spur was awarded to teacher Heidi Johnson for advocating for the AM/PM K-6 learning model. Heidi thanked Monica Mulligan, Margaret Garrett, Mike Kunka, Steve Barbettini, Henry Florschutz, all of the paraeducators, and Kyle Ehlis for making sure every student, every day is safe and can continue learning. She’s proud of the work being done at Chimacum Creek Primary School.

**Public Comment**

Teacher Ann Abraham expressed thanks to Dr. David Engle, Art Clarke, and Stephanie McCleary for being available to work with the CEA union to problem solve through all of the changes; they’ve been able to meet on a regular basis and there has been transparency and respectful, open communication.

**Informational Reports**

Athletic Director (AD) Carrie Beebe confirmed sports will begin the first week of February and gave an overview of how Chimacum will pair with Port Townsend to offer high school athletic opportunities to students in both districts. (Middle school sports are not starting yet.) Beebe is working with PTSD Athletic Director Patrick Gaffney on tracking forms, requirements, and eligibility; the districts now have a shared Final Forms. They’ve settled on East Jefferson as a league name to align with the local youth sports organization. They will compete against other schools in Clallam and Mason County.

Football games will be held at Chimacum Junior/Senior High School on Saturdays. Attached is Beebe’s outline of which sports will be hosted by Chimacum and which will be hosted by Port Townsend. Carrie Beebe will be the head volleyball coach, so Gaffney will be the overseeing AD during those games. Beebe will be the overseeing AD while Gaffney coaches football.

Safety regulations will be strict, masks required to be worn by all players, coaches, staff and community members who help with game management. Swimmers will not wear masks while in the pool. There is a 200-person limit for all events, so events will be closed to parents and the community. Senior night might be an exception so seniors and their parents can be recognized.

Board members inquired about 8th graders playing at the high school level. Traci Meacham will look back at the minutes to confirm what was decided. Chimacum was set to move to a 2B league at the time it was discussed, so it may not have been an option. Director Robocker asked how cheer will be organized for football and Beebe confirmed it’s still being discussed. The CSD/PTSD cheer group will work together to come up with a plan.

Carrie Beebe spoke about the graduating requirement of community service hours and confirmed she is working with the school to coordinate ways students can earn hours by helping out on campus in ways that don’t require contact with people. Some of the ideas include trash pick-up, reading a book to tape, working in the gardens and greenhouses, taking inventories, filming activities, and helping with the clothing closet. She’s confident students will reach the required hours. Chair Kristina Mayer said it’s a creative way to serve our programs. Director Lamka mentioned there will be a community virtual walk that will need volunteers.
WIAA Combine Agreement
Chair Kristina Mayer introduced the WIAA Combine Agreement with Port Townsend School District and asked for a motion to approve the agreement. Mickey Nagy made a motion to approve the WIAA Combine Agreement with Port Townsend; Tami Robocker seconded; motion carried. (5-0) Director Martin inquired about why the agreement was signed and submitted before it was brought to the Board for approval. Athletic Director Carrie Beebe spoke to the timing of the WIAA’s release of seasons and quick changes, which sped up the timing of the process. Director Nagy asked about why tennis was the only sport represented and Beebe confirmed this was on the agenda to represent all of the sports, and all sports agreements have been signed and submitted.

Policy/Procedure Review
Dr. Engle provided an update on the below policies and procedures:

- **SBP 3412/3412P**: Automated External Defibrillators; Engle met with CJSO staff to discuss training, and video training is permissible and may be used in health class.
- **SBP 3424/3424P**: Opioid Related Overdose Reversal; staff training is being lined up, Mark Gudger is leading the way on implementation, and the procedure now has updated legal references. Training and implementation will not be rushed, but should be in place in another month.
- **SBP 2020/2020P**: Course Design Selection and Adoption of Instruction; Dr. Engle will amend the Textbook Adoption Form, and the K-12 English Language Arts (ELA) Subject Area Committee (SAC) group has begun meeting; the Instructional Materials Committee (IMC) is not yet constituted. Principal Jason Lynch is involved so he can assist the next Superintendent with the process. Art Clarke is paving the way in the budget for the upcoming ELA adoption and Engle is ensuring the process includes materials without biases, support materials include technology components, and training for teachers is included.
- **SBP 6114P (only)**: Gifts and Donations; Dr. Engle introduced the changes he made to the beginning paragraph of the procedure, and discussions were held pertaining to grants and related language necessary for financial reporting. Director Robocker requested that all directors endorse the gift acceptance letters when the motion passes with the majority.
- **SBP 2410/2410P**: High School Graduation Requirements; the procedure has been updated with current WSSDA language and it now includes cross reference notation to AED policy/procedure 3412/3412P.
- **SBP 4130**: Title I Parental Involvement was introduced on first reading with a recommendation to review the changes. This policy will return for second reading and possible action on February 10, 2021. Dr. Engle confirmed the policy is intended to be an open invitation to parents who want to participate or learn about Title services.

Superintendent’s Report
Teaching and Learning Update: The K-6 AM/PM model has been implemented to increase the frequency of contact with students. Some students were not connecting much with the 2-6 AM/PM model. Both models are fragile; the district staff is vulnerable to community infections and the substitute pool is very limited. Issues with the parent attestation process are being addressed. The community infection rate has fallen below 75/100,000. A current positive case scenario was discussed.

Superintendent Goals: Dr. David Engle gave a presentation on his plans for the remainder of the 2020-21 school year, which includes continued staff development, evaluations of principals, central office staff, and Special Services Director, continued support to principals, ELA SAC and IMC work, vaccinations for teachers and staff (a list of interested staff has been submitted to the health department) and support a CSD vaccination clinic, implementing AM/PM childcare offerings, continue work with ESD 113 and JCEP to develop cooperative opportunities, non-represented staff review, continue support to the Board (retreat and calendar development), assist with the upcoming superintendent transition, and create a well-being and recovery plan for the district.

Public Comment No comments were made.
Board Update

Legislative Update: Director Tami Robocker discussed the top six priorities and the $668 million in COVID resources allocated for K-12 programming and support. Priorities include the Fair Start for Kids Act, Early Learning, funding for transportation (they’re reworking the national parameters for funding and ridership since there are shortfalls due to the use of buses for meal delivery), and Graduation Pathway, which may focus on lowering credit requirements and adjusting programs to ensure students are equipped for lifelong learning and gainful employment. Robocker noted a Port Townsend student shared a testimonial during the student leaders’ segment.

Future Work of the Board: Chair Kristina Mayer proposed to spend a work session on reaffirming and reshaping the five overarching goals and metrics to carry forward; work on metrics for academic progress. Discussions will begin with the next meeting on February 10, 2021.

Superintendent Search: A brief overview of the January 23 Superintendent Semi-Finalist interview process was shared and the staff and community were invited to view the Finalist Q & A remote meetings at 3:00 PM on February 1, 3, and 4. The Board will hold executive sessions to carry out final interviews for the three remaining candidates and then discuss a selection on February 6, 2021.

Board Calendar: The calendar was reviewed, the JCEP meeting date needed correction, and a brief discussion was held regarding formatting the calendar for next year.

ADJOURNMENT
Chair Kristina Mayer asked for a motion to adjourn the meeting. Kathryn Lamka made the motion; Mickey Nagy seconded; motion carried. (5-0)

The meeting was adjourned at 8:04 PM.

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Acting Superintendent  Board Chair