The meeting was called to order at 6:00 PM by Chair Kristina Mayer.

Present
Directors: Dr. Kristina Mayer (remote), Tami Robocker (remote), Kathryn Lamka, Sarah Martin, and Mike Aman
Student Directors: Ava Vaughan, Eugenia Frank
Secretary: Dr. Scott Mauk, Superintendent
Administrative Assistant: Traci Meacham
Administrators: Art Clarke, Kyle Ehlis, Jason Lynch, Kim Kooistra
Directors: 19

Prior to the approval of the agenda, Director Sarah Martin asked for confirmation regarding the School Improvement Plans being presented as information only during this meeting. Chair Kristina Mayer confirmed the board will vote to approve them at the December 8, 2021 board meeting.

Approval of Agenda
Chair Kristina Mayer asked for amendments to the agenda; no amendments were made. Tami Robocker made a motion to approve the agenda as presented; Kathryn Lamka seconded; motion carried. (5-0)

Approval of Minutes
Chair Kristina Mayer asked for corrections and a motion to approve the minutes from October 27, 2021; no corrections were noted. Mike Aman made a motion to approve the minutes as written; Tami Robocker seconded; motion carried. (5-0)

Consent Agenda

Personnel

Coach Hires
Shelby Box, Junior High Head Basketball Coach for girls and boys
Ethan Rogers, Assistant High School Basketball Coach

Classified Hire
Kristin Thibeault, Transportation Specialist, 8 hours

Classified Separation from Employment
LuAnn Spitzbart, Bus Driver, effective October 12, 2021

Accounts Payable

ASB Fund Warrants
#1751, $304.52

Capital Projects Fund Warrants
#503, $1,452.20
#504-506, $38,223.26

General Fund Warrants
#4903698-4903719, $38,475.65
#4903720-4903751, $47,194.77
Wire Transfer #202100027, $75.25
Payroll - October 2021
Warrants #490394-490404, $157,145.92
Electronic Fund Transfer, $757,952.29

- September Balance Sheet/Budget Status Report
- Approval of Policies 3411, 5004 and 5400

Chair Kristina Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Kathryn Lamka made a motion to approve the consent agenda; Mike Aman seconded; motion carried. (5-0)

**Gift Acceptance**
Superintendent Mauk introduced the following donations for board acceptance:
- Robert M. Bernardo & Associates donated $2,000.00 to Chimacum Elementary, specifically to Mitch Brennan's classroom.
- Patricia Lea donated art supplies worth a value of $200.00 to Chimacum Junior/Senior High School.
- The Community Wellness Project donated $7,500.00 to the Chimacum Food Service Department for procurement of healthy food for students.
- InvestEd donated $470.00 to Chimacum Junior/Senior High School for students in need of financial support for supplies or school-related fees.

Tami Robocker made a motion to accept the gifts and donations; Mike Aman seconded; motion carried. (5-0)

**School Improvement Plans (SIP)**
Superintendent Scott Mauk opened the SIP presentation discussion with an overview of the current District Goals. As each building administrator discussed data and practices specific to their building, they mapped their school goals to the related District Goals.

Principal Kyle Ehlis presented Math and Language Arts testing and data, as well as social/emotional goals and targeted intervention practices taking place at Chimacum Creek Primary School. The Primary School uses a student risk screening scale, Second Step and PBIS, and Jumping Mouse is now working with identified students in need of support.

Principal Jason Lynch explained the literacy continuum and provided an overview of NWEA Academic Growth data for Chimacum Elementary School grades 3-6 and the alternative learning Pi Program for grades K-12. The Pi Program is now offering all remote-only students online opportunities through Edgenuity. Principal Jason Lynch confirmed there is outreach to encourage remote-only students to return to in-person learning.

Principal Kim Kooistra explained the Annotation Rubric for Close Reading, tiered assignments, RIT growth in Math and Language Arts for grades 7-12. Character Strong, PBIS, and support through the School-based health clinic and the Benji Project are provided in an effort to foster student wellness and intervention. Student Support Teams meet weekly.

The board will approve the 2021-22 School Improvement Plans at the next meeting on December 8, 2021.

**Policy Review**
Superintendent Scott Mauk recommended the board approve the following two policies on second reading:
- SBP 3112 Social Emotional Climate
- SBP 1630F Superintendent Evaluation Rubric

Tami Robocker made a motion to adopt SBP 3112 Social Emotional Climate as presented on second reading; Kathryn Lamka seconded; motion carried. (5-0)

Mike Aman made a motion to adopt SBP 1630F Superintendent Evaluation Rubric as presented on second reading; Kathryn Lamka seconded; motion carried. (5-0)

Superintendent Scott Mauk presented SBP 3220 Freedom of Expression for first reading, noting the policy is speaking to student voice. Board members were invited to meet with Superintendent Scott Mauk if they would like to discuss this policy in detail prior to the second reading and approval on December 8, 2021.
Superintendent’s Report
Superintendent Scott Mauk recognized Executive Assistant Traci Meacham, thanked her for her work and support, and commented on her move to working with children at Chimacum Creek Primary.

Fiscal year 2020-21 Financial Report (F-196): Assistant Superintendent Art Clarke gave a synopsis of the 2020-21 financials and recommended board approval. Mike Aman made a motion to approve the 2020-21 F-196 Financial Report; Tami Robocker seconded; motion carried. (5-0)

Forecast5 Report Overview: Assistant Superintendent Art Clarke presented September financial data by way of Forecast5 fiscal data graphs to give the board a tutorial on how they will receive financial updates in the future.

Wellness Wednesday: Superintendent Scott Mauk noted Libby Wennstrom has stepped away from coordinating future Wellness Wednesday activities and he is working directly with staff and practitioners to continue providing these activities one Wednesday a month.

Strategic Plan: Superintendent Scott Mauk is gathering staff, student, parent and community feedback by way of surveys, focus groups, student advisory meetings, and community forums during November and December. He will weigh the received input with board insight and the District Goals as he creates the district’s annual Strategic Plan in January 2022.

Board Update

Vaccination Clinics: Chair Kristina Mayer announced the upcoming Jefferson Public Health vaccination clinics for children ages 5-11, which will take place at Blue Heron Middle School in Port Townsend and Chimacum Junior/Senior High School.

WSSDA Agenda and Sessions: The board discussed logistics of coordinating to attend workshop sessions together and clarified expectations around obligations during the conference. Director Kathryn Lamka offered to create a Google Doc to track which workshops are of interest.

Additional Board Comments: Chair Kristina Mayer gave a shout out to Football Head Coach Tony Haddenham, as well as Noa Montoya, Gabe Apker-Montoya and Logan Stegner for an outstanding season; they are currently 15th in the 1A division. Chair Mayer also noted that she will be working on the Chimacum-Port Townsend Core Purpose Statement with Student Director Eugenia Frank and Port Townsend School Board Director Jennifer James-Wilson.

Newly elected Chimacum School Board Director Roxanne Hudson thanked Director Sarah Martin for her 8 years of service on the Chimacum School Board.

Assistant Superintendent Art Clark announced that Chimacum Junior/Senior High 11th grader, Maria Powell, has been selected to perform with the Port Townsend Orchestra on December 4, 2021, in the Chimacum School Auditorium.

ADJOURNMENT

The meeting was adjourned at 8:46 PM.