The meeting was called to order at 6:00 PM by Director LuAnn Rogers.

Present
Directors: LuAnn Rogers, Sarah Martin, Jack McKay, and Michael Raymond
Student Director: Samantha Pina
Superintendent/Secretary to the Board: Rick Thompson
Administrators: Jason Lynch
Administrative Assistant: Traci Meacham

Sarah Martin made a motion to approve the minutes of the February 13, 2019 meetings; Michael Raymond seconded; motion carried. (4-0)

Superintendent Thompson requested to amend the agenda to include a 60 minute Executive Session to discuss personnel and/or legal counsel with no action anticipated.

Sarah Martin made a motion to approve the agenda as amended; Michael Raymond seconded; motion carried. (4-0)

Sarah Martin made a motion to approve the consent agenda; Michael Raymond seconded; motion carried. (4-0)

CONSENT AGENDA

Personnel
Resignation: Celine Aston-Smith – Math Teacher, 1.0 FTE
Recommendation for Hire: Taea Hall, Assistant Girls Tennis Coach

Accounts Payable

<table>
<thead>
<tr>
<th>Fund</th>
<th>#</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASB Fund</td>
<td>#1361-1365</td>
<td>$998.96</td>
</tr>
<tr>
<td>ASB Fund</td>
<td>#1366-1371</td>
<td>$4,458.10</td>
</tr>
<tr>
<td>General Fund</td>
<td>#49577-49606</td>
<td>$20,286.01</td>
</tr>
<tr>
<td>General Fund</td>
<td>#49607-49658</td>
<td>$102,165.37</td>
</tr>
<tr>
<td>Capital Projects Fund</td>
<td>#235-236</td>
<td>$13,535.46</td>
</tr>
</tbody>
</table>

Payroll – January 2019

| Warrants | #200618-200619 | $0.00  |
| Warrants  | #68801-68817   | $157,321.82 |
| Electronic Fund Transfer | $801,538.71 |

Gift Acceptance

- Robert M. Bernardo & Associates, Inc. donated $1,500.00 to Mitch Brennan’s 5th grade class.
- Port Ludlow Performing Arts donated $2,000.00 to the Chimacum High School band for their upcoming trip to Disneyland.
- Northwest Watershed Institute donated $183.43 to the Pi plant-a-thon.
GOOD NEWS AND RECOGNITION

Chimacum Elementary School Principal, Jason Lynch, recognized the 5th grade Cyber Cheetah team for their participation in the regional robotics competition and provided details about the experience, including their trip to visit Amazon headquarters.

PUBLIC COMMENT

There were no public comments.

REPORTS AND RECOMMENDATIONS

**Transportation Coop Interlocal Agreement with Port Townsend School District**
Superintendent Thompson gave background information, explained current transportation partnerships, and asked the board to review the related costs and details of the draft agreement.

**Athletic Classification Report**
Chimacum High School Athletic Director, Tony Haddenham, gave a detailed report and answered questions pertaining to potential WIAA sports league classification options for middle school and high school.

**STUDENT DIRECTOR REPORT**
Student Director Samantha Pina shared the success of the CHS auction, noting it netted $16,000, and reported on SBA testing and spring sports turnout. She shared concerns CHS students have about the grades reconfiguration.

**BOARD POLICY REVIEW**

**SBP 3122 and 3122P: Excused & Unexcused Absences: Review for 1st Reading**
The board reviewed SBP 3122 and 3122P: Excused & Unexcused Absences. Recommended changes to this policy and procedure bring district policies and procedures into compliance with state law. Discussion followed regarding the number of unexcused absences before conferencing and a request to review the policy for consistency.

Jack McKay made a motion to accept for 1st reading SBP 3122 and 3122P: Excused & Unexcused absences; Michael Raymond seconded; motion carried. (4-0)

**SBP 2023: Digital Citizenship & Media Literacy: Review for 1st Reading**
The board reviewed SBP 2023: Digital Citizenship & Media Literacy. Recommended changes to this policy and procedure bring district policies and procedures into compliance with state law. No changes were suggested.

Michael Raymond made a motion to accept for 1st reading SBP 2023: Digital Citizenship & Media Literacy; Sarah Martin seconded; motion carried. (4-0)

**SUPERINTENDENT REPORT**

**Grade Reconfiguration Update**
Superintendent Thompson provided a handout on the benefits of the upcoming grade reconfiguration, shared details on the transition teams that are in place to address related details, and confirmed that Art Clarke has scheduled March meetings with the architect regarding facilities projects to be completed by fall 2019.

**Enrollment Solutions**
Rick Thompson introduced members of the Choose Chimacum Enrollment Committee: Jenny Vervynck, Shelby Smith, Courtney Mosher, Melinda Miller, and Tamara Meredith. Jenny Vervynck gave a background on the committee’s process and an outline of the priorities and recommendations that will be explored in detail during future board meetings.
**Community Budget Forum**
The Superintendent noted that he will offer a community forum to share budget changes no later than April.

**FINANCIAL REPORT**
Art Clarke presented the January 2019 Budget Status Report, an enrollment update, and 2018-19 revenue data.

Michael Raymond made a motion to approve the January 2019 Balance Sheet and Budget Status Report; Sarah Martin seconded; motion carried. (4-0)

**BOARD REPORT**
Director Rogers reminded the board to submit the board self-assessments by Thursday, February 28.

Jack McKay volunteered to attend the SAO Exit Conference on Mary 7.

The board discussed the submission of Secure Rural School letters.

LuAnn Rogers made a motion to sign and deliver the Secure Rural School letters as written; Sarah Martin seconded; motion carried. (4-0)

The board discussed the date and time for the annual Board Workshop, and agreed on March 23, 9:00 AM – 12:00 PM in the Chimacum High School Library.

**EXECUTIVE SESSION** (RCW 42.30.110(g))

The board moved to a five minute recess at 8:00 PM with executive session to follow for an estimated 60 minutes to discuss personnel with no action anticipated.

The meeting reconvened from Executive Session at 9:12 PM.

**ADJOURNMENT**

The meeting was adjourned at 9:12 PM.

__________________________________________  ____________________________
Rick Thompson                               Director LuAnn Rogers
Superintendent/Secretary to the Board