The meeting was called to order at 6:00 PM by Chair Kristina Mayer.

**Present**
Directors: Sarah Martin, Dr. Jack McKay, Mickey Nagy, Dr. Kristina Mayer, Tami Robocker
Superintendent/Secretary to the Board: Rick Thompson
Administrators: Art Clarke, David Carthum, Mark Gudger, Kyle Ehlis

Director Dr. Jack McKay led the flag salute.

Dr. Kristina Mayer asked for changes to the minutes for March 11, 2020 and hearing none, she asked for a motion. Mickey Nagy made a motion to approve the minutes for March 11, 2020; Tami Robocker seconded; motion carried. (5-0)

Chair Mayer asked for modifications to the agenda and none were noted; however, Mickey Nagy asked for clarification on Governor Inslee’s Proclamation pertaining to board meetings. Dr. Mayer confirmed that she, Superintendent Thompson, and Director Robocker reviewed the agenda and deemed the items to be routine and necessary. The Board will not discuss items pertaining to anyone who cannot attend.

Tami Robocker made a motion to approve the agenda; Mickey Nagy seconded; motion carried. (5-0)

Chair Kristina Mayer asked if there were any questions pertaining to the Consent Agenda and hearing none she asked for a motion. Tami Robocker made a motion to approve the Consent Agenda; Dr. Jack McKay seconded; motion carried. (5-0)

**Consent Agenda**

**Personnel**
Resignation: Sarah Hanke, Girls Soccer Head Coach

**Accounts Payable**

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<th>Fund</th>
<th>#</th>
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<td>Capital Projects Fund</td>
<td>#336</td>
<td>$1,750.00</td>
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**Gifts and Donations**
Chimacum Arts & Crafts Fair donated a total of $5,695.00, which was earmarked for the Senior Class, Welding Club, CJSH Library, Food Services, Taea Hall’s math class calculators, High School Girls Basketball, Class of 2022, and the Food & Horticulture Club. These Chimacum School programs assisted the December Arts & Crafts Fair.
Director Nagy asked for clarification on the distribution of funds, noting it was not clear on the agenda. Tami Robocker explained some of the money was compensation to programs that assisted setup and cleanup efforts during the event and some funds were grants awarded to teachers who applied for them.

Tami Robocker made a motion to approve Gifts and Donations; Dr. Jack McKay seconded; motion carried. (5-0)

**Chimacum Junior/Senior High School Improvement Plan**
Principal David Carthum and Dean of Students Mark Gudger presented the Junior/Senior High School Improvement Plan. Testing and discipline-related data was presented. Director McKay inquired about tracking variables that impact test scores, noting teachers make a huge difference and the variable dictates success. He also noted the development of good behavior is a priority.

Dr. Mayer commented on test scores and discipline trends for 7th and 8th graders and asked Principal Carthum for a big picture plan. Principal Carthum noted the Character Strong program focuses on social/emotional growth and the 7th and 8th grade years are most difficult with students facing a number of changes. New hire Counselor Nancy Osier is assisting 8th graders with their learning plans. Additional discussions took place regarding attendance, chronic truancy, and suspension. Carthum confirmed they continue to work with Maggie Schultz on PBIS.

Director Robocker asked what was being done to limit event calendar conflicts. David Carthum acknowledged the importance in improving event scheduling.

Teachers have been successful in distributing homework packets and creating online classrooms. Community mental health organizations are available to provide mental health support for students.

Tami Robocker made a motion to approve the Chimacum Junior/Senior High School Improvement Plan; Dr. Jack McKay seconded; motion carried. (5-0)

**Highly Capable Program**
Jaime Jensen presented details on the district’s Highly Capable Program. She noted a need for additional opportunities for middle school age students and referred to social/emotional data that shows cluster grouping is recommended for more advanced students. Chimacum K-8 teachers would benefit from additional guidance in supporting advanced students and Jensen’s allotted 7 hours per week is not proving to be enough time to provide adequate support. There is need for new curriculum to better serve the district’s highly capable students.

Other Highly Capable Program discussions included identifying students who present negative behavior, but are potentially advanced and needing challenges, increased screening of second and fourth graders, and increased advertising of the program and noting community members can also nominate students.

**Financial Report**
Assistant Superintendent Art Clarke presented the February 2020 Balance Sheet and Budget Status Report. He confirmed OSPI enrollment changes for April, and the district is still processing payroll and bills. Discussions took place regarding the use of LAP and Title funds for materials for students now learning at home. Clarke noted on March 25 the district distributed over 230 meals to children. Director Nagy inquired whether or not the district is obligated to pay coaches if the sport season has been canceled. Art Clarke said he is tracking WIAA recommendations for handling changes to athletics.
Mickey Nagy made a motion to approve the February 2020 Balance Sheet and Budget Status Report; Tami Robocker seconded; motion carried. (5-0)

Additional discussions took place regarding the ASB fund, providing meals during spring break, and the recent State Auditor’s report. Dr. Kristina Mayer asked if there is anything the district was asked to improve. Clarke confirmed tracking professional development funds and expenses needs to be properly documented. Director Robocker and Chair Kristina Mayer participated in the State Auditor’s exit conference.

Assistant Superintendent Art Clarke introduced the upcoming transition to purchasing cards and answered questions from the Board. He asked the Board to approve Resolution 2020-02: Authorizing Issuance of Individual Procurement Cards. Tami Robocker made a motion to approve Resolution 2020-02; Sarah Martin seconded; motion carried. (5-0)

**Revised School Calendar**
Art Clarke asked the Board to approve the revised 2019-20 school calendar. Tami Robocker made a motion to approve the revised 2019-20 school calendar; Mickey Nagy seconded; motion carried. (5-0)

**Capital Projects Report**
Art Clarke gave an update on capital projects for 2020 and discussed longer range planning. He went over the Garland DBS, Inc. Roofing Proposal for Chimacum Creek Primary. He will ask the Board to approve the bid on April 15, 2020.

**Policy Review – 2nd Reading**
The following school board policies were reviewed:
- SBP 2190: Highly Capable Program
- SBP 3225: School-Based Threat Assessment

Discussions were held regarding the all-inclusive wording in SBP 3225: School-Based Threat Assessment. Superintendent Thompson confirmed there has been at least one campus experience where this policy supported the actions that needed to take place to ensure everyone’s safety.

Chair Kristina Mayer asked the Board for a motion to approve policies 2190 and 3225. Dr. Jack McKay made a motion to approve policies 2190 and 3225; Tami Robocker seconded; motion carried. (5-0)

**Superintendent Update**
Consolidated Program Review (CPR): Superintendent Thompson gave an overview of the ESD 114 onsite review and commended staff for their work in preparing documentation for the process. The district will make the recommended corrections. Thompson confirmed the review is done every six (6) years.

District response to COVID-19: The Superintendent noted it is a dynamic environment and the district’s top priority is supplying food to the students. The teaching staff is doing all they can to provide instructional materials and counselors are reaching out to support students, especially seniors. The county health clinic is available to support teens. He acknowledged successfully working with labor associations, all staff is receiving pay, and portions of the buildings have been cleaned and closed. The district continues to receive state guidance and there is an emergency resolution that protects the district if policy conflicts occur, which will be presented to the Board for approval on April 15.
Mickey Nagy shared appreciation for the survey that went out to families and asked about a timeline for getting computers to students. Rick Thompson confirmed there are public use policies being considered and IT Manager Tim Yaley is working with administrators and teachers to distribute as needed.

**Public Comment**
No comments were made.

**Board Review**

Training for BoardDocs: Administrative Assistant Traci Meacham gave an overview of upcoming BoardDocs training details. The training is to take place before or after the April 29 meeting. BoardDocs provides 24/7 support.

Monitoring Board Goal progress: This discussion was tabled at this time.

Confirm Board Calendar: The Board Calendar will be reviewed on April 2 during the agenda setting meeting. It is subject to change due to the Coronavirus disruption.

**ADJOURNMENT**

The meeting was adjourned at 8:29 PM.

______________________________         ____________________________
Rick Thompson                         Board Chair
Superintendent/Secretary to the Board