The meeting was called to order by Chair Kristina Mayer at 6:01 PM.

Present
Directors: Dr. Kristina Mayer, Tami Robocker, Mickey Nagy, Kathryn Lamka, and Sarah Martin
Student Directors: Ava Vaughan, Eugenia Frank
Secretary: Dr. David Engle, Acting Superintendent Administrative Assistant: Traci Meacham
Administrators: Art Clarke, Kyle Ehlis, Jason Lynch, David Carthum, and Mark Gudger
Directors: Carrie Beebe
Zoom Participants: 22

Chair Kristina Mayer asked for amendments to the board agenda. No amendments were made. Kathryn Lamka made a motion to approve the agenda as presented; Sarah Martin seconded; motion carried. (5-0)

Chair Kristina Mayer asked for corrections and a motion to approve the minutes from March 24, 2021. No corrections were noted. Tami Robocker made a motion to approve the minutes as written; Sarah Martin seconded; motion carried. (5-0)

Consent Agenda

Personnel
Exempt Hire: Melinda Miller, Director of Special Services .6 FTE/Special Education Teacher .4 FTE
Exempt Resignation: Marilee Liske, Payroll
Classified Hire: Marilee Liske, Junior/Senior High Administrative Assistant/Bookkeeper
Coach Hire: Benjamin Lozano, Assistant Baseball Coach
Exempt Staff Salary Schedule Changes 2020-21 and 2021-22 (2% COLA per year)

Accounts Payable
Capital Fund ck #436, $4,755.20
General Fund ck #4902950-4902970, $65,678.10
General Fund ck #4902971-4902985, $20,299.57
General Fund ck #4902986, $7,078.06
General Fund Wire Transfer #202000075, $275.40

Payroll – March 2021
Payroll Warrants #490303-490314, $168,285.22
Electronic Fund Transfer $758,503.51

Chair Kristina Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Tami Robocker made a motion to approve the consent agenda; Kathryn Lamka seconded; motion carried. (5-0)

Good News and Recognition
Dr. Engle awarded Silver Spurs to principals Kyle Ehlis, Jason Lynch, and David Carthum for their work to bring more students back to campus full time. He expressed appreciation for them as individuals and recognized their work as a group.

PBIS Update
Chimacum Creek Primary (CCP) Principal Kyle Ehlis shared the work that the District Implementation Team has started, gave an overview of the district’s PBIS program, and provided information pertaining to the District Capacity Assessment. PBIS consultant Dr. Maggie Schulze is working with building administrators and faculty on classroom management and
the use of consistent language with students to foster student success and positive behavior across the grades.

The District Implementation Team now includes staff representatives from pre-kindergarten to twelfth grade. They hold two to three meetings during the school year. The K-6 Tier 2 team holds four meetings per year and they are moving towards Tier 3 intervention planning and implementation. Intervention supports include small groups that focus on social skills, as well as counselor and behavior intervention specialist engagement; parents and teachers also receive guidance in an effort to support the child. Students are showing growth across K-6.

CCP and Chimacum Elementary School (CES) utilize Second Step with students during morning meetings and PBIS School-wide Information System (SWIS) for data collection and referrals. Principal Ehlis gave CCP’s Cub Codeo as an example of a reward system in place to foster positive behavior. The end of 2019-20 and this school year has seen fewer referrals as a result of COVID, remote learning, and small classes.

PBIS will be utilized across grades K-12 in the future. Chimacum Junior/Senior High School (CJSHS) currently uses Character Strong; Dr. Maggie Schulze will work on PBIS with CJSHS staff in 2021-22. The next District Capacity Assessment is scheduled for October 2021, which will assist administrators and faculty in better understanding the next steps in the tiered process for the district. Principal Ehlis requested Board comments and questions; the Board did not have any questions, but they thanked Principal Ehlis for the information and appreciated that the presentation tied to last year’s PBIS report and data.

Resolution 2021-1, Policy 2419R: Emergency Waiver of High School Graduation Requirements
Dr. David Engle presented Resolution 2021-1, Policy 2419R and recommended Board approval so the district is authorized to issue an emergency waiver of high school graduation requirements should the need arise due to unforeseen circumstances or a fourth wave of COVID cases. Resolution 2021-1, Policy 2419R was read into the record by Chair Kristina Mayer as a means of notification to the community.

Dr. Engle confirmed a student would need to present some evidence of a graduation pathway, effort in College in the High School courses, certification, or something planned beyond high school before a waiver would be considered. Director Robocker asked for information about the process and noted it must be equitable for all students. Aside from the case review committee, Dr. Engle noted a separate panel would be formed to review each case to ensure the process is clear an equitable. Director Nagy recommended the removal of student’s personal information from the waiver request to ensure fairness is upheld in the review and decision process.

Mickey Nagy made a motion to approve Resolution 2021-1, Policy 2419R as written; Sarah Martin seconded; motion carried. (5-0)

2021-22 Recovery Plan/Budget: Components of Plan and Funding
Assistant Superintendent Art Clarke presented a document outlining ESSER funding to Chimacum School District and he held a discussion with the Board pertaining to the details of each fund, Title I allocations, Safety net funding (we hear in August 2021), and grant funding. The district applies and is awarded ESSER funding through the OSPI iGrant system.

The Board was asked for input on recovery programming and the following ideas were expressed:

- Bring back the fish hatchery program.
- Increase outdoor learning opportunities.
- Exercise flexibility with students and teachers to overcome the impact from Covid; help students get caught up.
- Offer an intensive, condensed educational summer school opportunity for students to earn outside-the-box credits through hands-on, outdoor experiences; start off the year excited.
- Improve programming to rebuild engagement to close academic learning gaps (re-evaluate students and redistribute resources to meet students where they are).
- Utilize open spaces to expand horticulture/agriculture, CTE programming.
- Continue emphasis on healthy foods and build an integrated, robust foods/food truck program.
- Enhance and capitalize on library/information literacy programming, especially at CJSHS where there is collaboration with teachers.
• Increase the focus on 7th/8th grade and improve programming to hold their attention and foster excitement; provide exposure to a number of different experiences; bridge the transition from elementary to high school. (Kathryn Lamka shared her junior high teaching experience where 7th graders were required to explore languages, arts, shop, and home economics. In 8th grade, students were able to choose by their interests.)

• Use the Auditorium more effectively (with reference to 7th/8th grade collaborative classes).

• Work to remove obstacles to CTE certification.

• Bring College in the High School courses to 9th and 10th graders when it’s made available.

Dr. Engle provided background information on ESHB 1368, regarding state requirements for an “academic and student well-being recovery plan.” His presentation showed the plan must include:

• Identification of specific diagnostic assessment tools by grade level

• Identification of student learning and well-being gaps

• Focus on additional time and supports for students most impacted

• Provisions for additional instruction

• Additional student well-being support

• Extracurricular opportunities based on an evaluation of student needs

• Other plan elements as required by the OSPI

OSPI may add additional requirements such as additional school days or instructional time, or balanced calendar guideline.

Art Clarke confirmed he, Dr. Engle, and Stephanie McCleary meet frequently and they are working through drafts of the plan. An “acceleration plan” is also being discussed; College in the High School courses may soon be made available for 9th.

Superintendent’s Report

Staff Appreciation: Dr. Engle announced the half page ad he took out in the Port Townsend Leader to show appreciation for every Chimacum School District employee and board member.

YMCA childcare: Dr. Engle is expecting a visit from Rowen Matkins, Childcare Director for Jefferson County YMCA on April 15, 2021. She will tour the choir room space available for an after school childcare program. They are hoping to serve 10-20 families and will expand into the Multi-Purpose Gym depending on availability and size of the program.

SBAC testing: The SBAC has been postponed until Fall 2021.

STEAM newsletters: Dr. Engle announced the last of the STEAM newsletter series was on Mathematics and it was mailed out the week of April 5, 2021.

JCEP meeting report: The last JCEP meeting was held on March 29, 2021. It was reported that the four involved Jefferson County school districts are discussing a number of possibilities in an effort to expand on collaboration. Though Quilcene is moving to a balanced calendar next year, discussions are taking place regarding synchronizing calendars across the county. Dr. Engle noted that Chimacum and Port Townsend are looking into sharing a counselor in 2021-22; there is potential to also combine technology resources. The next JCEP meeting will be hosted by Chimacum on Monday, May 24, 2021; it may be the ideal occasion to introduce the Feed Truck.

CJSHS grades update: Dr. Engle gave an updated report on the number of F’s per subject matter and the number of students failing versus the total number of F’s. CJSHS is mandating struggling students to remain on campus for support after school; each student is matched up with a teacher who specializes in the area of need. Director Robocker noticed an increase in F’s in some of the subject areas and asked if the district to investigate what is happening in those specific classrooms. Director Nagy expressed interest in a breakdown by grade so it shows what percent are junior high versus high school students; Kristina Mayer agreed. A report on F’s by grade level will be presented at the April 28, 2021 board meeting. Director Martin asked if extra support is available for remote-only students and when is it offered. CJSHS Principal David Caruth explained that teachers offer specific office hours and are available for in-person and remote-only students, they are making extra efforts with the more difficult cases, tutoring is provided for junior high students. Students and guardians may call counselors to arrange tutoring on Wednesdays or with teachers during their office hours.
Board Discussion

Board Calendar:
- Director Mickey Nagy asked for clarification on the superintendent reception scheduled for June 9, 2021. Dr. Engle confirmed he’d like to hold the reception prior to the end of his term; it may be held in person.
- Director Sarah Martin asked the Board to hold a separate meeting to focus on 2021-22 Board Goals and indicated it’s better to complete the Board Goals prior to outlining the Superintendent Goals.
- Director Tami Robocker asked if the JCEP meetings can be open to everyone and Dr. Engle confirmed Director Robocker is invited to attend the next meeting, but not all board member may attend because it would make a quorum and the meeting would need to be a public meeting.

Additional Comments:
- Chair Kristina Mayer reminded board members that if they’re interested in re-election, the deadline to file for candidacy is the week of May 17-21, 2021.
- Chair Kristina Mayer confirmed she will be attending the upcoming WSSDA Equity Conference May 18-19, 2021 and let the Board know they may contact Traci Meacham to help them register if they’re interested in attending.
- Director Kathryn Lamka was asked to invite the new CCP/CES Garden Coordinator to the next board meeting on April 28, 2021.

ADJOURNMENT
Chair Kristina Mayer asked for a motion to adjourn the meeting. Kathryn Lamka made the motion; Tami Robocker seconded; meeting adjourned.

The meeting was adjourned at 8:06 PM.

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Acting Superintendent                     Board Chair