BOARD OF DIRECTORS
Regular Meeting Minutes
Remote by Zoom
April 29, 2020

The meeting was called to order at 6:00 PM by Chair Kristina Mayer.

Present
Directors: Sarah Martin, Dr. Jack McKay, Mickey Nagy, Dr. Kristina Mayer, Tami Robocker
Student Representative: Rachel Matthes, Shawn Rollness
Superintendent/Secretary to the Board: Rick Thompson
Administrators: Art Clarke, Henry Florschutz, David Carthum, Mark Gudger, Kyle Ehlis, Jason Lynch

Chair Kristina Mayer opened the meeting commenting on the success of Food Services getting meals to students and the additional work going into continuous remote learning.

Dr. Kristina Mayer asked for changes to the minutes for April 15, 2020. Hearing none, she asked for a motion. Sarah Martin made a motion to approve the minutes for April 15, 2020; Tami Robocker seconded; motion carried. (5-0)

Chair Mayer asked for modifications to the agenda. Hearing none, she asked for a motion. Sarah Martin made a motion to approve the agenda as presented; Mickey Nagy seconded; motion carried. (5-0)

Chair Kristina Mayer asked the board for questions pertaining to the Consent Agenda and hearing none she asked for a motion. Tami Robocker made a motion to approve the Consent Agenda; Sarah Martin seconded; motion carried. (5-0)

Consent Agenda
Personnel
Resignation: Tony Haddenham, Athletic Director
Certificated Retirement: Joyce Coile, Reading Specialist, 1.0 FTE
Certificated Retirement: Tina Grewell, Music/Choir, 1.0 FTE

Accounts Payable
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<tr>
<th>Fund</th>
<th>Account Numbers</th>
<th>Amount</th>
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<tr>
<td>ASB Fund</td>
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<tr>
<td>General Fund</td>
<td>#4901526-4901590</td>
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<tr>
<td>Capital Projects Fund</td>
<td>#338-342</td>
<td>$47,372.86</td>
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Gift Acceptance
Invest Ed donated $430.00 to the Chimacum Junior/Senior High School COVID-19 Student Fund. Superintendent Thompson shared details about the program and funding. Mickey Nagy made a motion to accept the Invest Ed donation; Sarah Martin seconded; motion carried. (5-0)

Recognition
Superintendent Thompson recognized Virginia Munger for her expertise and volunteer hours working on district Emergency Preparedness and Shelby Smith for her efforts coordinating garden development during campus closure.
Shelby Smith gave an update on garden developments at each school, noting the items students planted before the school closure are growing well. Permits are approved for an outdoor classroom at Chimacum Creek Primary School and a garden shed kit has been purchased by Community Wellness Project. Additional planting areas will soon be available at Chimacum Elementary, the garden shed is completed, and Henry Florschutz has ordered a greenhouse. The pizza oven is waiting in the Junior/Senior High outdoor pavilion. The local agricultural community and Master Gardeners has donated seeds, starts, and fertilizer, and a $1,200.00 grant will fund ADA compliant raised garden beds. There is coordination with the ESD on garden experiences, FOSS science kits, and curriculum integration. Principal Lynch noted Next Generation Science Standards (NGSS) garden training is planned to support teachers in translating instruction to the garden learning laboratory.

Policy Review
Second reading of SBP 1320: Resolution 2020-01, Emergency - Suspension of Policy. The policy was amended to expire on July 31, 2020 and with a limit of $150,000 in emergency expenditures. Sarah Martin made a motion to approve SBP 1320: Resolution 2020-01, Emergency - Suspension of Policy with limitations; Tami Robocker seconded; motion carried. (4-1) Dr. Jack McKay opposed.

2020-21 School Calendar
Superintendent Thompson noted the dates will be subject to pandemic conditions. Dr. Jack McKay made a motion to approve the 2020-21 School Calendar; Sarah Martin seconded; motion carried. (5-0)

Student Director Report
Student Director Rachel Matthes thanked the school for continued support and shared appreciation for the teachers. Student Director Shawn Rollness noted students feel they can get help when needed and teachers are ahead, posting weekly schedules at the beginning of each week.

Update on Class of 2020
Principal David Carthum confirmed the graduation waiver was approved, and gave an update on senior class events and senior tracking. Art Clarke added that athletic-related and Young Writers Conference refunds are being sent to families.

Financial Report
Assistant Superintendent Art Clarke presented the March 2020 Balance Sheet and Budget Status Report, as well as April 2020 enrollment data. Discussions were held on state funding, food service grants, and enrollment decline. The board requested additional information on recent withdrawals.

Sarah Martin made a motion to approve the March 2020 Balance Sheet and Budget Status Report; Dr. Jack McKay seconded; motion carried. (5-0)

Capital Projects Update
Art Clarke shared the 2017 MENG report and recommendations, as well as a list of projects. Chair Mayer requested additional details to be provided in spreadsheet format to enhance community communications and marketing efforts.

Transportation Update
The board was updated on the Transportation Cooperative with Port Townsend. Art Clarke noted benefits to the agreement and discussions took place pertaining to ridership, a new bus barn, and quarterly meetings between the two districts.
Superintendent Update

Curriculum adoptions for 2020-21: Superintendent Thompson confirmed he will bring recommendations for high school history curriculum adoptions to the board on May 13, 2020.

Process to select Student Reps for 2020-21: The Junior/Senior High staff and students have received notice of the application process. The deadline for applications is May 29, 2020.

Remote learning and operations during the Coronavirus pandemic: The district is exercising flexibility, care, and compassion while identifying and meeting the needs of individual families. Thompson commended the staff for adjusting to the changes of continuous learning. He noted there are a number of ways being used to engage families: phone, email, apps, Zoom, Skyward, Google Classroom, and Class Dojo. The Superintendent went over state grading guidelines and inequity challenges. Marketing and increased communication efforts are underway.

Public Comment
JoAnn Schmitt shared her experience with remote teaching and encouraged the district to share our story in the newspaper.

Heidi Johnson thanked Principal Ehlis for his leadership and shared her experience with remote teaching. She invited the board to observe a future Zoom classroom meeting with her students and noted she hopes to do home visits soon.

Ann Abraham confirmed there are daily Flexible Learning Zoom meetings going on with students and parents, office work and para support is ongoing, and work packets are being delivered.

Board Review

Approve new district logo: The Communications Committee was thanked. Director McKay suggested the district logo should reflect social/emotional learning, technology, and board goals. Director Robocker noted the new logo represents experiential learning. Mickey Nagy made a motion to approve the new Chimacum School District logo as submitted; Sarah Martin seconded; motion carried. (4-0) Dr. Jack McKay abstained.

Signing board documents: Traci Meacham confirmed she is available to meet each board member at the district.

Upcoming remote JCEP meeting: Dr. Kristina Mayer and Tami Robocker will attend the remote Jefferson County Education Partnership meeting on April 30 at 6:00. Dr. McKay suggested consolidation as a possible discussion topic.

ADJOURNMENT
The meeting was adjourned at 8:13 PM

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Rick Thompson                         Board Chair
Superintendent/Secretary to the Board