BOARD OF DIRECTORS
Work-Study Session Minutes
Remote by Zoom
May 12, 2021

The meeting was called to order by Chair Kristina Mayer at 6:00 PM.

Present
Directors: Dr. Kristina Mayer, Tami Robocker, Kathryn Lamka, Mickey Nagy, and Sarah Martin
Student Directors: Ava Vaughan, Eugenia Frank
Secretary: Dr. David Engle, Acting Superintendent Administrative
Assistant: Traci Meacham
Administrators: Kyle Ehlis, David Carthum, Jason Lynch, and Art Clarke
Directors: Melinda Miller, Carrie Beebe
Zoom Participants: 29

Chair Kristina Mayer asked for amendments to the board agenda. Dr. Engle requested to move the Combined Sports Update up ahead of the Wellness Committee Report and the Superintendent’s Report ahead of the 2021-2022 Recovery Plan. Tami Robocker made a motion to approve the agenda as modified; Mickey Nagy seconded; motion carried. (5-0)

Chair Kristina Mayer asked for corrections and a motion to approve the minutes from April 28, 2021. No corrections were noted. Kathryn Lamka made a motion to approve the minutes as written; Mickey Nagy seconded; motion carried. (5-0)

Consent Agenda

Personnel
Classified Hire Recommendation: Vanessa Clemens, Paraeducator
Classified Resignation: Leslie Nagy, Paraeducator, effective August 31, 2021
Classified Retirement: Linda Boyd, Food Service, effective August 31, 2021
Classified Retirement: Shellie Friedrich, Food Service, effective August 31, 2021
Certificated Resignation: Elizabeth Bento, Teacher 1.0 FTE, effective June 30, 2021
Certificated Resignation: Justin Bento, Teacher 1.0 FTE, effective June 30, 2021
Certificated Leave of Absence: Karin Lowrie, Teacher .8 FTE, 2021-22 SY
Certificated Leave of Absence: Micheala Riley, Teacher .5 FTE, 2021-22 SY

Accounts Payable
General Fund ck #4903077-4903085, $27,658.63
General Fund ck #4903086, $10,800.00
General Fund ck#4903087-4903128, $50,418.12
Capital Projects ck#446-449, $39,677.16
Capital Projects wire transfer ck#202000085, $477.81
Capital Projects wire transfer ck#202000086, $5.31

Payroll – April 2021
Payroll Warrants #490315-490328, $169,927.35
Electronic Fund Transfer $767,539.04

• 2021-2022 Academic Calendar

Chair Kristina Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Tami Robocker made a motion to approve the consent agenda; Kathryn Lamka seconded; motion carried. (4-0) Mickey Nagy abstained.
Gift Acceptance
Dr. Engle recognized the following donations and recommended Board acceptance:

- Dr. Kristina Mayer donated $1,000.00 earmarked for library materials.
- Robert M. Bernardo & Associates donated $1,000.00 to Chimacum Elementary, specifically for Mitch Brennan's 6th grade class.
- Nordland Garden Club donated $750.00 to the Pi garden program.

Kathryn Lamka made a motion to accept the gifts as presented; Tami Robocker seconded; motion carried. (5-0)

Good News and Recognition
The following Pi students were recognized for their positive attitude towards others, learning, leadership abilities, and talents: Bradan Watson (4th), Kaya Campbell (5th), Landon Pol (8th), Malachi Jackson (10th), and Maria Powell (10th).

Meet Shanell Rosenfeld
New Chimacum Creek Primary and Elementary School Garden Coordinator, Shanell Rosenfeld was introduced to the Board. She shared her aspirations for the coming year, which included implementing better grade-appropriate garden curriculum that meets Common Core Standards, themed lessons, and creating more defined garden spaces.

DOT Right of Way Agreement
Art Clarke gave an overview of the DOT Right of Way Agreement for the easement near Chimacum Creek Primary. He showed documentation to support the project and noted part of it is tied to the state’s salmon restoration efforts. The Board was recommended to approve the DOT Right of Way Agreement as written. Mickey Nagy made a motion to approve the DOT Right of Way Agreement as written; Tami Robocker seconded; motion carried. (5-0).

Informational Reports
Combined Sports Update: Athletic Director Carrie Beebe updated the Board on the pending Chimacum-Port Townsend Combined Sports discussions. She confirmed she has met with Booster programs, collected a student survey, held a community forum and made a community survey available. The Port Townsend School Board will discuss a Combined Sport Memorandum of Understanding (MOU) and Beebe is hopeful the MOU will be approved by both districts before the June 11, 2021 WIAA membership renewal deadline. Many students are in favor of a combined sports program and have voted on a combined team name; the top three choices are the Rivals, Dragons, and Cowhawks. Another survey is needed to get reasons from community members and students who disagree with a combined program. Chair Kristina Mayer commented on the importance of equity in coaching agreements and an elevated standard of behavior for coaches and athletes. Carrie Beebe noted they are working towards a 50/50 split of coaching contracts and cost shares between the two districts. Other discussions focused on transportation, reviewing last year’s approved Sports Improvement Plan, athletic directors not coaching, and off-season programming.

Wellness Committee Report: Principal Jason Lynch thanked the Food Service and Transportation staff for their efforts during the pandemic, as well as committee members Lisa Morrison, Kate DeVeaux, Mark Gudger, Margaret Garrett, Denise Banker, Tina Hershelman, Kathryn Lamka, Shelby Smith, and Crystie Kisler for participating in Wellness Committee initiatives. These initiatives include local food tasting opportunities, food service videos, drug and alcohol prevention social media blasts, and the sharing of recipes for meals made with locally sourced ingredients. Jason Lynch gave an overview of the progress towards providing horticulture and food-to-table experiences (the garden program), water stations around campus, and a Wellness brochure has been created and distributed through the district. The committee is working towards releasing a digital version of the brochure next year. Additionally, they hope to continue to grow community partnerships, use food for school celebrations, and promote wellness through more social media posts. Jason Lynch said he does not recommend changes to the current Wellness Policy at this time. Chair Kristina Mayer asked for equity of programming and water stations between schools, specifically more attention given to Chimacum Creek Primary School.

Policy Review 3241, Second Reading
Dr. Engle presented Policy 3241 Student Discipline for second reading and recommended board approval, noting the policy places more emphasis on maintaining academic standards, equity in practices, and passing this policy allows the district to
move forward with updates to the student handbook and related policy 3112 Social Emotion Climate. Sarah Martin made a motion to approve policy 3241 as written; Kathryn Lamka seconded; motion carried. (4-1) Mickey Nagy opposed.

Superintendent’s Report

Junior/Senior High Grades Update: Dr. Engle shared graphs showing data pertaining to grades and entertained questions from the Board. Director Sarah Martin asked about summer school plans. Dr. Engle noted the goal is to work with students who are failing, but are within reach of passing. The Junior/Senior High is looking at making room in the fall schedule for remediation. Director Tami Robocker appreciates frequent updates as it allows the school to stay on top of the issue. There is discussion of offering incompletes in lieu of F grades. Chair Kristina Mayer inquired about mental health and clinic availability during the summer. Director Kathryn Lamka asked to help in any way possible. Principal David Carthur confirmed:

- Students aren’t showing up for tutoring.
- Mark Gudger and Stephanie Tell continue to make home visits.
- Grades are updated every three weeks.
- Edgenuity courses are being offered for credit recovery.
- Teachers are paid to organize what students need to improve their grades.
- Calls are being made frequently and progress reports are sent home.

ELA SAC Update: The English Language Arts (ELA) Subject Area Committee (SAC) has met five times and work is being done guiding principles for curriculum selection. Principal Jason Lynch and incoming superintendent, Dr. Scott Mauk, are taking over facilitating committee meetings and efforts; they are working reimagining the district’s reading and ELA curriculum. A recommendation will be provided to the Instructional Materials Committee (IMC) next year.

2021-2022 Recovery Plan, First Reading

Dr. Engle led the 2021-2022 Recovery Plan discussion by sharing a plan outline that lists goals for next year and a matrix of initiatives for 2021-2026. The matrix provides a breakdown by school, program, administrators assigned to the program, and related supports. The state template from OSPI drives the organization of the plan and it’s associated with resources. The plan will be approved by the Board on May 26, 2021.

Further discussions took place regarding screening for dyslexia, interventions preceding special education services, and how it ties to ESSER 2 funding, as well as enrollment and transportation stabilization. Dr. Engle confirmed Jumping Mouse should be able to provide intervention services to students grades K-2 twice a week next year. The library program will be further developed to improve reading intervention programming. The budget will be developed to support the plans moving forward.

Board comments regarding the 2021-2022 Recovery Plan:

- Appreciation for the presentation
- Importance of continuity between schools
- Reading by 3rd grade
- Focus on 7/8 grade literacy success
- Teen Center on the list of community partners
- Coherency of the K-12 narrative and how it holds together
- Remote learning opportunities
- Robust pathways to graduation and post-graduation goals

Student Representative Ava Vaughan appreciates racial equity, mental health support, and outdoor education being included in the plan.

Board Discussion

Mickey Nagy’s Resignation: Chair Kristina Mayer congratulated Mickey Nagy on his future endeavors in Washington D.C. and thanked him for his service to Chimacum. Kathryn Lamka made a motion to accept Mickey Nagy’s resignation; Tami Robocker seconded; motion carried. (4-0) Mickey Nagy abstained.

Traci Meacham will advertise the open Director District 2 position to the press, on the website and social media.
Appoint Director to Review Vouchers and Elect a WIAA Representative: Kathryn Lamka offered to take on the responsibility of weekly reviewing check vouchers and Tami Robocker committed to being the designated WIAA Representative. Chair Kristina Mayer asked for a motion to approve these assignments. Mickey Nagy made a motion to approve Kathryn Lamka for vouchers and Tami Robocker as WIAA Representative; Kristina Mayer seconded; motion carried unanimously.

Board Calendar: The calendar was reviewed and Chair Mayer asked to move the JCEP report to the meeting on June 9, 2021. She also noted she’s been discussing JCEP goals with Port Townsend’s board member, Jennifer James-Wilson. Additionally, the Board discussed setting a future date for a facilitated session to work on Board Goals and the district’s mission and vision statements; the date will be determined at a future meeting.

Additional Comments: Chair Kristina Mayer invited Ava Vaughan and Eugenia Frank to continue their participation as student representatives in 2021-2022. Both appreciated the invitation and agreed to continue. No other additional discussions took place.

ADJOURNMENT
Chair Kristina Mayer asked for a motion to adjourn the meeting. Kathryn Lamka made the motion; Mickey Nagy seconded; meeting adjourned.

The meeting was adjourned at 8:41 PM.

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Acting Superintendent

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Board Chair