The meeting was called to order at 6:00 PM by Chair Kristina Mayer.

Present
Directors: Sarah Martin, Dr. Jack McKay, Mickey Nagy, Dr. Kristina Mayer, Tami Robocker
Superintendent/Secretary to the Board: Rick Thompson
Administrators:  Art Clarke, Henry Florschutz, David Carthum, Tony Haddenham

Chair Kristina Mayer opened the meeting with thanks to Henry Florschutz and the maintenance/custodial team for the removal of the elementary school portable building, Art Clarke and Henry Florschutz for the new Chimacum Creek Primary roof, Superintendent Rick Thompson for sharing photos of the week’s events, and the staff at Chimacum Creek Primary for the video to students.

Dr. Kristina Mayer asked for changes to the minutes for May 13, 2020, and hearing none she asked for a motion. Sarah Martin made a motion to approve the minutes for May 13, 2020; Jack McKay seconded; motion carried. (5-0)

Chair Kristina Mayer asked for modifications to the agenda and hearing none she asked for a motion. Tami Robocker made a motion to approve the agenda as presented; Sarah Martin seconded; motion carried. (5-0)

Chair Mayer asked the board for questions pertaining to the Consent Agenda. Discussions were held and 2020-21 Fees and Fines was removed from Consent with the request that an 8th grade field trip be added.

Tami Robocker made a motion to approve the Consent Agenda minus 2020-21 Fees and Fines; Jack McKay seconded; motion carried. (5-0)

Consent Agenda

Personnel:
Certificated Hire: Stephanie Tell, Junior/Senior High Counselor, 1.0 FTE
Certificated Partial Resignation: Barb Fogerson, Junior/Senior High Counselor, .4 FTE
Classified Hire: Carrie Beebe, Athletic Director, 8 hours, 190 days/year
Out of Endorsement: Barb Parent, French Teacher
Staffing 2020-21

Accounts Payable:
ASB Fund, check #1683-1684, $990.69
ASB Fund, check #1685-1686, $1,346.73
General Fund, check #4901648-4901668, $28,920.88
General Fund, check #4901669-4901693, $54,248.72
Capital Projects Fund, check #350, $169.65
Capital Projects Fund, check #351-353, $40,719.98

2020-21 WIAA Membership Renewal
Gift Acceptance
Karen Samuelson and David Tonkin donated $300.00 to Food Services
Kathryn Henley and Kirby Adams donated $200.00 to Food Services.
InvestEd donated $560.00 from the COVID-19 Student Fund to students in need.

Mickey Nagy made a motion to approve gifts and donations; Tami Robocker seconded; motion carried. (5-0)

Recognition
Superintendent Thompson recognized the senior class for their hours of community service, specifically those who volunteered 100 hours or more. Thompson also acknowledged the many parent and community volunteers for their time and support, as well as Rotary Club of East Jefferson County and the Jefferson County Library. Appreciation was expressed for everyone who participated in the Chimacum Creek Primary, district, and WEA videos.

Dr. Mayer commented on the Community Wellness grant, and partnerships with Keith Kisler of Finnriver and Pane d’Amore to bring locally made bread to the community through meal delivery.

Public Comment
No comments were made.

Student Director Report
Student Director Rachel Matthes thanked the students, parents, and staff who assisted with planning this year’s Chimacum High School Commencement activities.

Class of 2020 Year End Activity Update
Principal David Carthum thanked the students and parents on the graduation committee and announced three (3) events for the class of 2020: Senior Awards Night will be held remotely on June 2nd, a virtual commencement will be filmed through Jostens on June 3rd, and a drive through graduation ceremony and parade will be held Saturday, June 13. Chimacum High School is coordinating with local law enforcement and community members. Candace Clark added that parents will be driving the students and vehicles will be decorated.

Dr. Kristina Mayer asked about board participation. Principal Carthum confirmed one (1) board member to participate in the virtual ceremony and one (1) in the drive through ceremony.

Staci Matthes invited the board to line the parade route and noted the fence will soon be decorated to celebrate the senior class. Chair Mayer shared appreciation for the banners.

Communications Initiative and District Needs in 2020-21
Superintendent Thompson introduced Monique Dugaw, Executive Director of Communications & Public Engagement for ESD 112. Monique discussed the district’s work in communications, the need for constant contact with the community through a variety of avenues, and she took comments from the board. The board requested ways to accelerate messaging, targeting specific district programming.

Financial Report
Assistant Superintendent Art Clarke updated the board on the April 2020 Balance Sheet, Budget Status Report and Financial Overview. He discussed potential changes to funding and reporting due to the Coronavirus pandemic. Clarke confirmed the state forecast for 2020-21 is scheduled for June 17. June 30 is the fiscal year end.

Sarah Martin made a motion to approve the April 2020 Balance Sheet, Budget Status Report and Financial Overview; Tami Robocker seconded; motion carried. (5-0)

Art Clarke informed the board of Capital Projects costs, including ongoing and upcoming large projects and maintenance priorities. He presented Budget 2020-21 information on the Transportation Vehicle Fund, ASB Fund, and Debt Service Fund.
The Budget Committee was discussed and Director Mickey Nagy confirmed he will represent the board.

**Superintendent’s Report**

Coronavirus Update: Superintendent Thompson noted OSPI will give an update on June 5 regarding guidelines for reopening. Thirty-seven (37) staff members have volunteered to participate on the planning committee, and focus will be on comprehensive educational services, ALE, remote learning, academic remediation, and sustainability. Thompson thanked the staff for offering to participate. Connectivity continues to be a challenge for families and the district is working with the PUD and state broadband office to get service to families in need.

Levy Overview: The Superintendent offered to consult with a financial advisor in preparation for the 2021 replacement levy. Director Robocker asked for key talking points. Chair Mayer and Tami Robocker committed to helping, and Dr. Mayer suggested next steps and soliciting a campaign chair and co-chair.

Board Members for Graduation Activities: Board members were invited to join commencement activities.

Summer Meals and Backpacks for Kids: Rick Thompson noted the district will deliver the last meal on June 17 and meal service transitions to the YMCA as of June 22. The YMCA and Backpacks for Kids may need donations. Art Clarke confirmed Chimacum’s Food Service Director, Margaret Garrett, has met with the YMCA and they will use the Chimacum Junior/Senior High kitchen. They will serve to Brinnon and Quilcene, too, but they will not deliver. All meals will be available by way of pick-up only.

**Public Comment**

Kelly Liske commented on the recent hire of Carrie Beebe for Athletic Director and encouraged a start date of July 1. She inquired about the ASB fund and noted a need for supplemental extracurricular activities and related equipment. Liske encouraged the Chimacum School District to get kids back to school and noted concern for students.

**Board Update**

June 1 Jefferson County Education Partnership Meeting: Superintendent Thompson reviewed potential topics and confirmed Representatives Steve Tharinger and Mike Chapman and staff from OESD 114 have been invited to participate. Dr. Polm will be recognized. Dr. Kristina Mayer, Tami Robocker, and Mickey Nagy confirmed they will attend, so the meeting will be posted.

Board Self-Assessment: The board discussed the self-assessment and voted. Jack McKay made a motion to approve the Board Self-Assessment to take place in June 2020; Mickey Nagy seconded; motion carried. (5-0)

Board Calendar: Chair Mayer confirmed the calendar will continue to be reviewed during agenda planning meetings.

Superintendent Search Update: Discussions took place regarding collaboration with Port Townsend School District and using one search firm.

Superintendent Search Update: The board discussed collaborating with the Port Townsend School District and using the same search firm. No action was taken.

**ADJOURNMENT**

The meeting was adjourned at 8:25 PM

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Rick Thompson                                Board Chair
Superintendent/Secretary to the Board