The meeting was called to order at 6:00 PM by Chair Kristina Mayer.

**Present**
Directors: Dr. Kristina Mayer, Tami Robocker, Kathryn Lamka, Sarah Martin, and Mike Aman
Student Directors: Ava Vaughan, Eugenia Frank
Secretary: Dr. Scott Mauk, Superintendent
Administrative Assistant: Traci Meacham
Administrators: Kim Kooistra
Directors: Tim Yaley; Carrie Beebe
Total Participants: 18

Chair Kristina Mayer provided an opening disclosure to the community outlining the purpose of school board meetings and referenced policy 1400; the community was invited to schedule a meeting with Superintendent Scott Mauk to discuss a concern.

**Approval of Agenda**
Chair Kristina Mayer asked for amendments to the agenda; no amendments were made. Kathryn Lamka made a motion to approve the agenda as presented; Mike Aman seconded; motion carried. (5-0)

**Approval of Minutes**
Chair Kristina Mayer asked for corrections and a motion to approve the minutes from August 11 and 14, 2021; no corrections were noted. Tami Robocker made a motion to approve the minutes as written; Mike Aman seconded; motion carried. (5-0)

**Consent Agenda**

**Personnel**
**Classified Resignation**
Natalie Moug, Paraeducator

**Classified Hires**
Aidee Macedo, Paraeducator
Jenny Hinds, Cook/Baker
Tomi Tucker, Food Service Assistant

**Coach Hires**
Logan Stegner, Boys Soccer Co-Assistant
Jeremy Botkin, Boys Soccer Co-Assistant
Keith Johnson, Head Boys Tennis
Kristina Jennings, Head Middle School Volleyball

**Accounts Payable**
**ASB Fund Warrants**
#1736, $1,319.63

**Capital Projects Fund Warrants**
#469-474, $82,901.14
#475, $10,146.29
#476-477, $52,787.62
General Fund Warrants
#4903429-4903454, $34,994.27
#4903455, $7,471.63
#4903456-4903467, $24,909.86

Payroll – July 2021
Payroll Warrants #490355-490366, $207,444.96
Electronic funds Transfer $800,379.98

Chair Kristina Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Mike Aman made a motion to approve the consent agenda; Kathryn Lamka seconded; motion carried. (5-0)

Gift Acceptance
Superintendent Mauk introduced the following donations for board acceptance:
- Kent and Wendy Chesney donated $550.00 earmarked for art programming at Chimacum Creek Primary School.
- Olympic Peninsula Bluebills donated $1,470.00 for school supplies and backpacks for grades K-6.

Tami Robocker made a motion to accept the monetary gifts; Sarah Martin seconded; motion carried. (5-0)

Good News and Recognition
Silver Spurs - Superintendent Mauk recognized the following faculty and staff for their contributions to this year’s summer school programming: Ann Abraham, Carrie Beebe, Spencer Kenan, Brian MacKenzie, Josette Mendoza, Kate Miller, Michelle Moseley, Kathy Paddock, Dave Porter, Kevin Racine, Kathleen Spradley, Veronica Toeppe, Shannon White. Chair Kristina Mayer said she is grateful for these faculty and staff members; Superintendent Mauk noted this group is extraordinary.

Introducing Kim Kooistra, CJSCHS Principal – Superintendent Mauk introduced Kim Kooistra to the school board. Ms. Kooistra expressed thankfulness for being a part of the Chimacum School District and she noted the staff has been very welcoming. She shared her values and emphasized her goal is to strive for what’s best for children.

OSPI School Bus Inspection Recognition – The Chimacum-Port Townsend Transportation Coop was recognized by OSPI for outstanding school inspection results.

Public Comment
Teacher and CEA President, Ann Abraham, said contract negotiations with the district were successful and communications during negotiations were greatly improved. They were able to negotiate without WEA or attorney representation.

Port Townsend High School Music Director, Daniel Ferland, spoke about the YEA music camps that took place this summer – 200 students attended. He acknowledged the challenges that COVID brought to school music programs and noted interest in expanding the YEA music program to all students throughout East Jefferson County. Funds have been raised by local organizations, such as Kiwanis and Elks Lodge; there is focus on especially assisting students in need. Julie Russell is the Executive Director and the program may be reached via www.yeamusic.org.

Parent, Steve Martin, asked the board to consider including in the Board Goals a focus on increasing parent involvement to better-support student engagement. He stated that programs such as Skillmation would be more successful if parents were more involved in supporting the students in these types of supporting programs.

Policy Review – First Reading
Superintendent Mauk presented the following policies for first reading and invited input from the board:
- SBP 1400: Meeting Conduct, Order of Business and Quorum
- SBP 2020: Course Design, Selection and Adoption of Instructional Materials
- SBP 2331: Controversial Issues-Guest Speakers
- SBP 4220: Complaints Concerning Staff or Programs
Chair Kristina Mayer asked board members to email their comments and suggestions to Superintendent Mauk.

It was requested that the Public Comment section of SBP 1400P be revised to include bullet points so it is clear what is appropriate.

Director Tami Robocker suggested the questions on SBP 2020F were outdated. Chair Mayer agreed the language seems dated and asked for more information on scoring curriculum materials – what would indicate it’s worth adopting? Superintendent Mauk noted the ELA Committee is scheduled to meet in a month and it was agreed to table discussions about 2020F until that meeting.

Director Sarah Martin stated item B on SBP 2331 is worded in a passive manner and it should be rewritten, and add “parents” to the statement.

Director Tami Robocker requested the addition of a space to collect contact information on SBP 4220F.

**Superintendent’s Report**

Update on Covid Guidelines – Superintendent Mauk gave an overview of supplies on hand, the new LPN position, which the district will receive reimbursement for, vaccination requirements for all school employees, and protocols in place for symptomatic adults and students; he gave a walk through of the process for rapid testing students at Director Martin’s request.

Winter indoor sports will be higher risk, but rapid testing will be done at a greater frequency. Testing and contact tracing will help keep schools open. Volunteers and visitors in the building; priority will be given to mental health providers.

Rapid tests will be administered to students with parent consent.

Student Representative Ava Vaughan asked if there will be a vaccination mandate for students; Superintendent Mauk confirmed not as of yet, but it’s being discussed across the country and parents will not be able to declare personal exemption for children. It is suspected that the vaccine will be approved in October for children under 12 years of age.

Student Representative Eugenia Frank asked if students are required to have a negative test to return to school and Superintendent Mauk confirmed yes, any staff member or student who has shown symptoms must provide proof of a negative Covid test before returning to campus.

Professional Development and Staff Wellness – Superintendent Mauk shared details about the August 31, 2021 all-staff wellness welcome back to school event and insight on professional development opportunities provided the rest of that week. This includes guidance on multi-tiered support differentiation, PBIS and Character Strong with Katie Karschney (social/emotional and placed-based learning, too), and he noted teachers will be given more time in the classroom to get prepared for the first day of school.

Highly Capable and CTE Programming – Director Tami Robocker appreciated the detailed document on Highly Capable - it shows students of all levels have the opportunity to engage. Superintendent Mauk said the goal is to provide enrichment opportunities for all students.

The district employs a new CTE teacher, Karl Jordan, and CTE-type courses will be offered to 7th and 8th graders. CTE course goals include construction projects such as tiny houses and the hope is that the program will begin drawing in more students. The district is not yet in approved for 7th/8th grade CTE courses, which means the district will not receive CTE funding for them, but the classes will be offered regardless. Health is available every other year because the course section cannot be filled every year.

Computer Science classes are a work in progress and a Technology Committee will soon be formed to create a vision and mission for the district. Superintendent Mauk stated Chimacum is part of a “corridor of CTE excellence” with aquaculture, maritime, and agriculture offerings; district superintendents are working on moving students between schools so students can choose to participate in all of these place-based opportunities.
Student Representative Ava Vaughan mentioned it would be beneficial to include the Northwest Watershed Institute. Director Sarah Martin commented that service hours and/or credits should be available to students who participate in these types of programs.

Student Representative Eugenia Frank said 90% of Port Townsend students participate and Chimacum should increase publicity to capture more interest.

Director Tami Robocker inquired about welding and it was confirmed that CJSCHS will offer a welding club.

8th graders and Athletics – Superintendent Mauk confirmed that allowing 8th graders to play at the high school level is designed to salvage sports programs, and he noted there will be equal access to try out and participate.

Chair Kristina Mayer asked for a motion to approve 8th graders participation in high school athletics; Mike Aman made the motion; Sarah Martin seconded; motion carried. (5-0)

Board Update

WSSDA Annual Conference – Traci Meacham confirmed all interested board members are registered for the conference and lodging is secured. Chair Kristina Mayer noted the event might end up online, and if it does, she’d like to see the board participate in workshops just as if they were attending in person.

WSSDA Legislative Assembly – Director Tami Robocker asked if anyone is interested in attending, noting she’ll be out of town and attending remotely. Registration is free and the times have changed to 10:30 AM - 12:00 PM. A local meeting will be held on September 23, 2021.

Additional Board Comments

The Chimacum and Port Townsend join board retreat will be held October 14, 2021, beginning at 4:00 PM. Chair Kristina Mayer is looking into a facilitator for the meeting; focus of the meeting is specificity of intention and collaboration, and communication. Chimacum will host the meeting in the Junior/Senior High School Library and food will be provided.

Chair Kristina Mayer gave a reminder to board members to contribute to the Board Goals Google doc by September 3, 2021.

Superintendent Evaluation Draft Rubric – SBP 1630F Superintendent Evaluation was shown and the board will work on a unified vision moving forward. Board members were asked to consider wording, scoring, and rubric style; more work will be done on this document during the September 8, 2021 Work Study Session.

Chair Kristina Mayer asked for a motion to adjourn the meeting; Tami Robocker made the motion; Mike Aman seconded; motion carried. (5-0)

ADJOURNMENT

The meeting was adjourned at 7:17 PM.