The meeting was called to order by Chair Kristina Mayer at 6:00 PM.

Present
Directors: Dr. Kristina Mayer, Tami Robocker, Mickey Nagy and Sarah Martin
Student Representatives: Ava Vaughan-Mifsud and Eugenia Franks
Secretary: Dr. David Engle, Acting Superintendent
Administrative Assistant: Traci Meacham
Administrator: Art Clarke, Jason Lynch, David Carthum, Kyle Ehlis, and Monica Mulligan
Zoom Audience: 39 members

Dr. Kristina Mayer opened the meeting with reference to the August 25 Superintendent Search collaborative meeting with Port Townsend School District and confirmed the Requests for Proposals (RFPs) were sent out to three search firms today.

Chair Mayer asked for changes to the minutes for August 12 and 19, 2020 board meetings and hearing none she asked for a motion. Tami Robocker made a motion to approve the minutes for August 12 and 19, 2020; Mickey Nagy seconded; motion carried. (4-0)

Chair Mayer asked for amendments to the board agenda. No amendments were made. Tami Robocker made a motion to approve the modified agenda; Mickey Nagy seconded; motion carried. (4-0)

Consent Agenda

Personnel
Leave Replacement Hire: Melinda Miller, Director of Special Services .6 FTE and Pi Program Resources Room .4 FTE

Accounts Payable
ASB Fund check #1696, $772.54
General Fund check #4902036-4902061, $18,775.41
General Fund check #4902062-4902082, $64,362.52
Capital Projects Fund check #376-378, $25,091.53
Capital Projects Fund check #379, $264.87

Food Service Agreement
Puget Sound Joint Purchasing Cooperative

Chair Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Sarah Martin made a motion to approve the consent agenda; Tami Robocker seconded; motion carried. (4-0)

Public Comment
Teacher Brian MacKenzie commented on declining enrollment, frustrations with district communications regarding reopening plans, daily support needs of students that could be met with a 4-day school model, a number of questions coming in from Chimacum families, and promoting College in the High School and AP classes.

Information Reports

Update on Athletics
Athletic Director, Carrie Beebe, provided an update on WIAA guidelines, sports schedules, and communications to parents that’s been mailed out to all students grades 7-12. She has an upcoming meeting with Port Townsend Athletic Director, Patrick Gaffney, is working on training opportunities for coaches and students, and is reaching out to coaches confirming availability for each sport. Beebe confirmed one Chimacum coach is unable to return due to a conflict with coaching club sports. She is
also looking into regional athletic opportunities versus state competitions. Carrie has been helping I.T. contact families and will help with student computer distribution.

**PBIS and Character Strong Trainings**

Principals Kyle Ehls, Jason Lynch, and David Carthum presented information on Positive Behavior Intervention Support (PBIS) and Character Strong. These programs emphasize stating expectations positively, help foster self-regulation, will tie in well with virtual learning, and continue to provide Tier I and II intervention support for students. The SWISS behavior data tracking system is used by the primary and elementary school. Counselor Michele Kaster will continue to provide anti-bullying curriculum and social/emotion support to students grades K-6. PBIS teams meet monthly and primary and elementary staff will continue trainings in PBIS.

Junior/Senior High Principal David Carthum explained that PBIS and Character Strong both encourage positive relationships with students and Character Strong is developed for middle and secondary grades. Character Strong focuses on teaching respect and positive communication. Carthum confirmed Character Strong provides prepackaged lessons and is taught as a stand-alone curriculum. Junior/Senior High staff continues to receive trainings. Conversations with the Board included concern for bullying in Chimacum schools, tracking behavior in a remote environment, and monitoring data of how bullying or behavior influences why students leave the district.

**Financial Report**

Assistant Superintendent Art Clarke gave an overview of income and expenses from 2018 actuals to 2021 projections. He discussed funding from the Free & Reduced Meals program, LAP funding, and the work being done by Food Services to prepare for the upcoming year. Clarke addressed questions regarding counting enrollment in the hybrid/remote learning model and related OSPI guidelines, confirming teachers must have contact with students and students must show participation and learning. A loss in enrollment equates to a loss in basic and special education funding.

The greenhouse grant has been extended to June 2021. There is a high demand for laptops and some Chromebooks are preordered, but may not be delivered until early 2021. There are now outdoor benches at the Junio/Senior High that turn into tables, work is being done on room layouts that provide social distancing, room numbers are in the works, specifically at the primary school and signage on the main campus is next.

Art Clarke asked for Board questions regarding the July 2020 Balance Sheet and Budget Status report. No comments or questions were made. Dr. Kristina Mayer asked for a motion to approve the July 2020 Balance Sheet and Budget Status Report. Sarah Martin made a motion to approve the July 2020 Balance Sheet and Budget Status Report; Mickey Nagy seconded; motion carried. (4-0)

**Superintendent’s Report**

**Recognitions**

Acting Superintendent Dr. David Engle thanked Art Clarke and Henry Florschutz for the work being done on facilities. He also thanked Carrie Beebe, Kyle Ehls, Jason Lynch, and David Carthum for presenting updates. Student Ethan Self-Lobosco was recognized for a winning essay submitted to the Holocaust Center for Humanity Writing, Art and Film. Teacher Gretchen Berg was thanked for her good work and bringing the award to his attention. Dr. Engle noted the district added an Awards & Recognition button to the csd49.org website.

**Professional Development**

Engle updated the Board on upcoming technology and program staff trainings that are front-loaded prior to the first day of school to help teachers better prepare for hybrid and remote learning environments. Training will continue through the school year and it will include staff development related to behavior interventions. Engle noted that staff pays for their own ad hoc professional development and the district-paid trainings take up approximately 2.2% of the district budget. Board members thanked the CEA for working on the professional development plan with the district and appreciated the time getting prepared before school reopening.

**WSSDA Evaluation Review**

Acting Superintendent Engle reviewed Standard #3 of the WSSDA Board Self-Assessment and targeted discussions on policy questions that reflect a high percentage of “never” or “don’t know” answers. Topics included policies that ensure the hiring and retention of highly qualified staff, staff evaluation based on student success, research-based best practices for staff development, as well as the evaluation and alignment of curriculum and supplemental materials.
The Board made comments pertaining to future policy reviews that follow the Board Calendar and an interest in learning more about curriculum adoption policies and practices. Dr. Engle and Chair Mayer discussed equity being a priority in the provisioning of instruction and future curriculum adoptions. The next curriculum adoption may be for Language Arts.

**Public Comment**
No public comments were made.

**Board Update**

**Board Calendar**
Director Robocker inquired on the release of the template for next year. Chair Mayer confirmed work is being done on the calendar through December and the Board will maintain two meetings per month (2nd & 4th Wednesday) with the exception of November and December, when only one meeting will occur in the month. The Board is also considering returning to a Work Session/Business Meeting model. The WSSDA Board Calendar will be used as a guideline while constructing the calendar for the 2020-21 school year.

**Superintendent Search Update**
Chair Kristina Mayer reported on the August 25 collaborative meeting with the Port Townsend School District and confirmed both districts endorsed the RFP and it was sent out to three prospective search firms. September 15 is the next scheduled collaborative meeting and interested consultants will be interviewed.

Chair Mayer opened the floor to the Board for additional comments. Director Mickey Nagy thanked Dr. Engle, the Chimacum School District principals, staff, and community for supporting Chimacum students. He pointed out that’s what makes Chimacum special. Directors Robocker and Martin agreed. Chair Mayer shared excitement for what’s happening and the future of Chimacum Schools.

**ADJOURNMENT**

The meeting was adjourned at 7:45 PM

Superintendent/Secretary to the Board

Board Chair