The meeting was called to order at 6:00 PM by Chair Kristina Mayer.

**Present**
Directors: Dr. Kristina Mayer, Tami Robocker (remote), Kathryn Lamka, Sarah Martin, and Mike Aman
Student Directors: Ava Vaughan, Eugenia Frank
Secretary: Dr. Scott Mauk, Superintendent
Administrative Assistant: Traci Meacham
Administrators: Art Clarke
Directors: Tim Yaley; Carrie Beebe
Total Participants: 16

Chair Kristina Mayer opened tonight’s meeting with sincere condolences to teacher, Karin Lowrie.

**Approval of Agenda**
Chair Kristina Mayer asked for amendments to the agenda; no amendments were made. Kathryn Lamka made a motion to approve the agenda as presented; Sarah Martin seconded; motion carried. (5-0)

**Approval of Minutes**
Chair Kristina Mayer asked for corrections and a motion to approve the minutes from September 8, 2021; no corrections were noted. Mike Aman made a motion to approve the minutes as written; Kathryn Lamka seconded; motion carried. (5-0)

**Consent Agenda**

**Personnel**
Classified Hire: Jared Swift, Paraeducator

**Accounts Payable**

**ASB Fund Warrants**
#1738, $92.80
#1739, $254.72

**Capital Projects Fund Warrants**
#482-487, $102,212.85
#488-494, $42,482.55

**General Fund Warrants**
#4903501-4903522, $31,176.99
#4903523, $19,238.00
#4903524-4903540, $35,131.04

**Additional Items Approved Under Consent Agenda**
- 2021-2022 Minimum Basic Ed Requirement Compliance Report (M808)
- Recommendation to Increase Adult Lunch Prices
- June and July 2021 Balance Sheet and Budget Status Report
- Policies 1112, 1310, 5005 5630, 1810

Chair Kristina Mayer asked the board for any questions about the consent agenda and hearing none she asked for a motion. Kathryn Lamka made a motion to approve the consent agenda; Tami Robocker seconded; motion carried. (5-0)
Gift Acceptance
Superintendent Mauk introduced the following donations for board acceptance:

- Susie Marshall and friends donated handmade masks for children of all sizes worth a value of $500.00.
- Port Townsend Golf Course Players Club donated $6,000.00 in support of the Chimacum and Port Townsend combined athletics program (donation letter attached below).
- An anonymous donor contributed $500.00 to the athletics program for new jerseys.

Chair Kristina Mayer gave recognition to Tim Caldwell for his time and efforts in setting up the Chimacum and Port Townsend combined golf tournament. Dr. Mauk shared his golf tournament experience and confirmed that new East Jefferson Rivals jerseys were ordered for the sports in rotation for new jerseys. There is work being done on a new East Jefferson Rivals logo.

Sarah Martin made a motion to accept the gifts and donations; Mike Aman seconded; motion carried. (5-0)

Good News and Recognition
Superintendent Mauk recognized the administrative assistants for their dedication to getting the school year up and running and taking on added responsibilities of contact tracing and rapid Covid testing: Connie Barrows, Cindy Brown, Cameron Botkin, Marilee Liske, Denise Miller, Donna Rooney and Lee Stampfler.

Chair Kristina Mayer added thanks to Cameron Botkin for her approach to helping students and families in the Junior/Senior High School office. Eugenia Frank agreed and said she makes life easier and is very helpful.

Superintendent Mauk shared that 3rd grade teacher, Shari Glessing was awarded as Best Teacher in Jefferson County by the Peninsula Daily News. Mitch Brennan, Michele Moseley, and Karin Lowrie were also recognized.

Public Comment
Teacher Heidi Johnson expressed gratitude on behalf of the Chimacum Education Association (CEA) for the collaborative contact negotiations with the district, with specific thanks to Art Clarke and Stephanie McCleary. The CEA recognized the positive changes in the school board and shared leadership in all buildings. They look forward to continuing partnerships. Heidi Johnson thanked the custodians, bus drivers and paraeducators for their grace during difficult Covid times.

Teacher Lisa Morrison thanked the board and school district for supporting the revised CEA bargaining agreement and contract. She also asked the board to consider altering the start time of the Junior/Senior High School to later in the morning and noted there is research that proves that students in this age range are better learners when they get more sleep.

Teacher and CEA President, Ann Abraham, seconded the sentiments shared by Heidi Johnson and added it was amazing to sit in negotiations and successfully reach an agreement without an attorney present.

Student Director’s Report
Report on School Opening, Clubs and Athletics
Student Director Ava Vaughan noted she had Shari Glessing for 5th grade and she can see why she earned the award. She gave a recap of her summer and discussed Maria Powell’s experience with the YEA Music Camp and another student’s participation in the YES Program, which supports leadership skill development. Ava provided an overview of Cowboy Day and confirmed many students are happy to be back to learning in person. She added that the ASB is making plans for homecoming and discussing Covid-related protocols. The bonfire is scheduled for October 7th, the October 8th football game is against Cascade Christian, and the dance will be held on the October 9th. Ava Vaughan thanked the community for support and expressed gratitude to local healthcare workers and those on the front line of the fight against Covid.

Student Director Eugenia Frank shared detailed feedback she’s received from the Junior/Senior High student body, though initially her query was met with zero responses. Teacher Brian MacKenzie assisted by making it “mandatory” for the students in his class to respond and provide Eugenia with information on how it’s going for them to be back in school in person. The majority of the students responded that it was going “fine;” Eugenia was able to give detailed feedback and
The InterAct Club had it’s first meeting on September 21st and they’re discussing a Halloween Safety activity for Chimacum Creek Primary and Chimacum Elementary, as well as a Winter Goods Drive.

ASB Club Constitution for Board Approval
Student Director Eugenia Frank walked the board through the changes made to the ASB Club Constitution and asked for board approval. The board recommended changing the title to read Senior High Constitution. The 7th and 8th graders have a separate ASB organization and the two clubs haven’t yet collaborated. Chair Kristina Mayer applauded the ASB for including Pi and off-campus representatives, and she added that a collaboration between the Junior and Senior High ASBs is a good way to get students engaged and returning to participate in the future.

Sarah Martin made a motion to approve the ASB Club Constitution with the amended title; Kathryn Lamka seconded; motion carried. (5-0)

Enrollment Report
Assistant Superintendent, Art Clarke gave an update on September’s enrollment data and discussed the impact on budgeted revenues. Dr. Mauk answered questions regarding the decline in enrollment, noting a new local private program opened and a number of primary and elementary students enrolled there instead of Chimacum. Art Clarke confirmed CTE enrollment will grow as student schedules are finalized and additional classes are certified as CTE. Chair Kristina Mayer referred to the importance of reading coaching and smaller class sizes, and emphasized continuing to focus on what’s going well.

Policy Review – First Reading
Superintendent Mauk introduced new policy SBP 4201: Civility; he confirmed that counsel recommended keeping this policy separate from policies on Harassment, Intimidation and Bullying (HIB) and invited board discussion. Chair Kristina Mayer supported the policy noting it’s a proactive measure. Director Mike Aman added that it is well thought out. Student Directors Ava Vaughan and Eugenia Frank asked for clarification that “individuals” means students and adults. Director Sarah Martin requested that the policy language be clear about the threshold and when, who, and why the policy will apply in potential situations. SBP 4201 will return for second reading and potential approval on October 13, 2021.

Superintendent’s Report
Superintendent Mauk provided an update on Covid protocols enforced in the district and the impact it’s having on school staff:
- The district is one or two people short across the system.
- Rapid testing and contact tracing are being done regularly; athletes are rapid testing weekly (approximately 80-100 students).
- There’s been one positive at the Junior/Senior High School and the student was immediately isolated.
- The district uses a letter template to notify staff and families in an effort to control rumors.
- Standard timing for contract tracing is within approximately 24 hours.
- Though the district has authority to test students daily, we’re lacking the capacity to do so.
- The number of students coming into contact at this time is low – 10 or fewer.
- So far, the layers of mitigation are working.

Director Sarah Martin discussed confusion surrounding the letter template and how the data is communicated, pointing out discrepancies; she referenced the news paper’s quote regarding “not worth tracking” and commented that it was disheartening to read. Superintendent Mauk addressed these concerns and agreed to improve communications, which may include a Covid information area on our website.
Chair Mayer and Student Directors Ava Vaughan and Eugenia Frank commented on the “no mask enforcement” in passing hallways and the lunchroom. Superintendent Mauk confirmed enforcement is happening and the Junior/Senior High School Building Leadership Team is very aware of the challenge and is working on ways to improve and convince students and staff it helps. Chair Mayer added that the norm of compliance should be a positive narrative.

**Board Update**

WSSDA Annual Conference: Chair Mayer asked all board members to notify Traci Meacham before October 15th if they are attending the conference in person or remotely.

Joint Meeting Facilitator: Chair Mayer announced that meeting facilitator, Doug Nathan, has sent an email asking board members to sign up for a 30-minute appointment to share input on the Chimacum-Port Townsend collaboration and positive or negative stories. The Jefferson Community Foundation is approving a grant that will cover the fees incurred in hiring Doug Nathan to facilitate.

Additional Comments:
- There will be two meetings in October and one each in November and December.
- Board candidates will have the opportunity to participate in a Zoom voter forum and board members are encouraged to show up and support the candidates.

Mike Aman made a motion to adjourn the meeting; Kathryn Lamka seconded; meeting adjourned.

**ADJOURNMENT**

The meeting was adjourned at 7:24 PM.

____________________________________  __________________________________
Superintendent  Board Chair