

Chimacum Community PTA News & Updates



Meet & Greet!

- **WHEN:** Wed. May 25; 5-6 PM
- **WHERE:** Jefferson County Library
- **WHY:** Meet the officers and other members of the PTA, enjoy refreshments, and share your ideas!

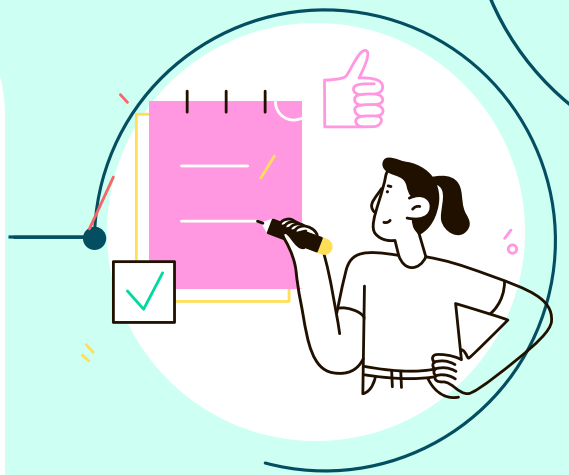
Where We Are:

COMPLETED TASKS:

- We have completed the Affiliation Agreement Contract for the WA State PTA.
- We have obtained an Employer Identification Number (EIN) from the IRS.

IN PROCESS:

- Working on our Articles of Incorporation
- Opening a bank account (dependent on the Articles of Incorporation) so we can deposit checks
- Obtaining general liability insurance
- Seeking approval from Secretary of State
- Filing for "Charitable Organization" status
- Obtaining a Unified Business Identifier (UBI)
- Filing with the IRS to make all donation tax-deductible (IRS 1023EZ)
- Establishing and writing policies (money handling, financial safety, mail, email, voting, etc.)



Next Steps:

- Getting ideas from members
- Creating a monthly newsletter
- Recruiting new members
- Determining the needs of the school and community



Other Important Info:

- The PTA is a tax exempt non-profit charity organization and we are subject to state and federal laws.
- Membership is annual and must be renewed each year.

PTA Officers/Contact Info:

- President: Pam Garlock
- Vice-President: Danielle Jinkens
- Secretary: Rochelle Dupuy
- Treasurer: Aneta Rasmussen
- Contact us at chimacumcommunitypta@gmail.com

