The meeting was called to order at 6:02 PM by chair, Mike Gould.

Directors: Robert Bunker, Mike Gould, Sarah Martin, LuAnn Rogers and Kevin Miller
Student Directors: Emily Calkins and Brianne Williamson
Administrator(s): Art Clarke

Kevin Miller made a motion to approve the agenda as amended; Sarah Martin seconded; motion carried.

Kevin Miller made a motion to approve the minutes of the January 11, 2017 meeting; Robert Bunker seconded; motion carried.

Sarah Martin made a motion to approval the consent agenda; Robert Bunker seconded; motion carried.

CONSENT AGENDA

Personnel
Classified Resignation: James S. Scherer, Bus Driver

Accounts Payable
General Fund #45551-45608 $ 82,011.00
General Fund #45609-45633 $ 44,908.99
ASB Fund #9850-9856 $ 1,268.81
ASB Fund #9857-9861 $ 1,412.70
Capital Projects Fund #966-974 $ 71,164.13
Capital Projects Fund #975-977 $ 10,768.90

GIFT ACCEPTANCE

LuAnn Rogers made a motion to approval the donation from the Jefferson County Association of REALTORS of $2,222.00 to our McKinney-Vento (homeless) program; Sarah Martin seconded; motion carried.

LuAnn Rogers made a motion to approval the donation from the Larry and Constance Howland of $250.00 to the high school band trip; Sarah Martin seconded; motion carried.

GOOD NEWS AND RECOGNITION

Barbara Berthiaume and Judy McKay were recognized for their work supporting Chimacum Creek Primary School and the First Grade Chromebook Donors Choose efforts. Barbara noted that the BOEING Bluebills support both school and community groups, that their annual golf tournament to support Dove House will take place on August 18, and she talked about some of their work with backpacks for kids program.

Judy McKay also commented on her work reading to first graders. She volunteers for 90 minutes each week in the first grade classroom. She commented that the CCP first grade staff have done a wonderful job teaching students how to read.
AUDIENCE PARTICIPATION AND COMMENTS

Parent, Ron Riggle inquired how maintenance is part of the M and O levy.

Community member, Stuart Milbrad requested public comment be moved toward the end of the meeting. Director Gould stated he would consider the request.

REPORTS AND RECOMMENDATIONS

Student Director Reports

Emily Calkins reported on the drama production of Cinderella which raised over $4,400. She also noted the amount of time and work it takes to create a drama production. Snow White will be the next production in spring 2017.

Brianne Williamson commented on the tacos that Spanish students created to support students working to complete End of Course Assessments at the high school.

Budget Reports December 2016

Art Clarke presented the budget reports for December 2016. Highlights included revenue and expenditure trends, enrollment projections, Federal grants, collective bargaining settlement impacts and heating bill increases due to the cold weather.

He also reviewed capital projects, debt service fund, ASB, and discussed how the transportation vehicle fund works.

Kevin Miller made a motion to approve the budget reports for December 2016; Robert Bunker seconded; motion carried.

2017-18 Budget Process

Art Clarked highlighted the 2017-18 budget process to include the key points of M and O Levy results, levy cliff and timing of any potential K-12 enhancements which may come. Meetings have been scheduled to discuss next year planning. The district will project enrollment, determine end fund position for 2016-17, and inform the board early of any legislative action or inaction impacting the budget.

Resolution 2017-1: Cancel Warrants

Sarah Martin made a motion to approve Resolution 2017-1: Cancel Warrants; Robert Bunker seconded; motion carried.

PENDING ITEMS

SBP 3422: Student Sports: Concussion, Head Injury and Sudden Cardiac Arrest-Feb. 8, 2017

The board previously reviewed SBP 3422 at the January 11, 2017 meeting. The Board requested a follow-up work session, with administration, to work on forms and procedures.
Kevin Miller made a motion to approve SBP 3422; Sarah Martin seconded; motion carried.

Review of Proposed Board Work Study Format (30+30+30)

Discussion took place regarding the board meeting format and modifying so the first meeting of the month would be a modified work session format of 90 minutes and the second meeting of the month would be the regular board meeting. The superintendent will provide a draft list of work-study topics for the board to review at the next meeting.

SUPERINTENDENT / BOARD REPORT)

Superintendent Report

- Rick Thompson reported on his orientation with LuAnn Rogers,
- The next Thought Exchange process will collect information on communications and community engagement.
- A levy update was given on efforts underway for the February 14, 2017 election.
- The superintendent reminded the Board to contact their state senator and urge the suspension of the levy cliff.

Board Report

- WSSDA Legislative Conference details were provided.
- Board Duties and Responsibilities were reviewed and revised.
- Mike Gould updated the Board on the finance and facility advisory committee work on the levy and capital projects planning.
- The next Jefferson County Educational Partnership meeting will take place on February 23, 2017 in Quilcencce. Directors Gould and Miller will be attending with the Superintendent.
- Director Gould reported on his progress exploring community recognition opportunities to celebrate Chimacum History.

EXECUTIVE SESSION (RCW 42.30.110 (g)(ii))

The board adjourned to executive session at 7:55 PM for an estimated 60 minutes to discuss personnel with no action anticipated.

The meeting reconvened from executive session at 8:55 PM.

ADJOURNMENT

The meeting was adjourned at 8:55 PM.

__________________________________  ____________________________________
Rick Thompson                                      Board Chair
Superintendent/Secretary to the Board