The meeting was called to order at 6:00 PM by chair, Mike Gould.

Mike Gould recognized Sarah Martin, Ron Riggle, Wilma Hackman and Jack McKay for attending the forum for candidates on October 10, 2017.

Directors: LuAnn Rogers, Robert Bunker, Mike Gould, Sarah Martin and Kevin Miller
Student Directors: Renee Woods (Excused)
Administrators: Art Clarke

Sarah Martin made a motion to approve the minutes of the September 27, 2017 board meeting; LuAnn Rogers seconded; motion carried. (unanimous)

Kevin Miller made a motion to approve the agenda; Sarah Martin seconded;

Sarah Martin commented that she will step out of the meeting from 6:30-7:00 PM to attend the elementary open house; the board discussed delaying the vote on security cameras until Sarah Martin is present; motion carried. (4-0);

Kevin Miller made a motion to approval the consent agenda; Sarah Martin seconded motion carried; discussion followed regarding the cooperative swimming and diving agreement; motion carried. (unanimous)

CONSENT AGENDA

Accounts Payable
- ASB Fund (void) #1029 $ <477.80>
- ASB Fund #1030 $ 477.80
- ASB Fund #1031-1042 $ 9,528.26
- General Fund #201700011 $ 4,146.01
- General Fund #46934-46967 $ 93,268.37
- General Fund #46968-47023 $ 26,946.72
- Capital Projects #123 $ 694.44

Payroll – September 2017
- Warrants #200561-200562 $ 0.00
- Warrants #68526-68540 $ 160,341.99
- Electronic Fund Transfer $ 803,177.45

- BEA Report for 2017-18
- Surplus of Vehicles: #17769; 21564; 203245; 154
- Cooperative Swimming and Diving (Boys) Agreement: North Kitsap/Chimacum 2017-18

GIFT ACCEPTANCE
- The Community Wellness Project donated $1,500 to Chimacum High School teachers Gary Coyan and Reed Aubin to support their foods programs.
- Terry and Lanny Ross donated $100 for elementary student supplies.
- Olympic Peninsula Bluebills donated $1,025 for elementary student supplies.
- University Women’s Foundation donated $3,070 for the 3rd Grade Math Project – ALEKS.

Sarah Martin made a motion to accept the gifts as listed; Robert Bunker seconded; motion carried. (unanimous)

GOOD NEWS AND RECOGNITION
- Boeing Bluebills were recognized for their support of the Museum of Flight curriculum at Chimacum Middle School.
- Fall coaches and supporters were recognized for their work in helping student athletes.
- The Board was reminded that Kevin Miller will be recognized for his years of service at the October 25, 2017 board meeting.

PUBLIC COMMENT
Community member, Stuart Milbrad asked questions about the policies that were being recommended for deletion. Also he asked the Board to consider the ensuing monitoring costs and effectiveness of a security camera system relating to proper administration throughout the school. Can the district be more effective spending money in other places?

SUPERINTENDENT’S REPORT
Rick Thompson gave an update on activities taking place district-wide to improve the learning climate.
- Receiving weekly attendance reports.
- Receiving weekly discipline reports.
- Rick gave an overview of staffing supports in place with the Student Support Specialist and In School Suspension Coordinator 6-12.
- Safe & Civil School Training – Eugene, OR National Company provides teacher training and support for dealing with students and behavior
- A November Climate Survey will be offered to gather baseline data about feelings around climate from staff, students (grades 2-12) and parents.

Mike Gould commented on attendance and consistent messaging on attendance and why it’s important that parents don’t take their child out of class.

Luann Rogers commented on an attendance banner she saw at Quilcene School District.

BOARD POLICY REVIEW – SECTION 5000

POLICIES RECOMMENDED TO DELETE
- 5215: Assignment and Transfer of Administrative Staff
- 5221: Part-time Staff
- 5230: Job Descriptions / Responsibilities

Kevin Miller made a motion to accept the recommendation to delete the above reference policies; Robert Bunker seconded; motion carried. (unanimous)

POLICIES ADOPT ON SECOND READING
- 5001: Hiring of Retired School Employees
- 5011: Sexual Harassment of District Staff Prohibited
Robert Bunker made a motion to adopt the above listed policies on second reading; Robert Bunker seconded; Mike Gould made comments regarding SBP 5252; Staff Participation in Political Activities; Stephanie will send the procedures for Board review; motion carried. (unanimous)

Mike Gould commented on the significant progress made in policy adoptions. The next and final series review is the 6000 Section.

REPORTS AND RECOMMENDATIONS

Security Camera Proposal
Art Clarke presented a security camera proposal along with Team K12: Jay and Arik Garthwaite. In June the superintendent requested information for the installation of cameras in the middle school. In August the Board requested bids be accepted for this project.

Kevin Miller requested a brief overview of the monitoring port; restrictions to access; availability of feed to sheriff’s department and accessibility from a remote location.

- This networked system will operate on the district network. Security footage can be observed anywhere on the network by authority and those that have privileges. This system access is based on policies and authorities that are granted. The second level of access is the internet, which is similarly protected. Staff would need passwords and security to access.

Luann Rogers questioned if the cameras are able to be relocated.

- The cabling is not recommended to be moved but there will be 25 feet of slack per camera.

Robert Bunker questioned the six firms that requested information to bid on the cameras but only two came back…why?
• Soliciting contractors to have anything to do with technology/communications is challenging to get. This is typical for the market environment.

• Team K12 does all the design. They produced bid documents and specifications and sent to contractors. They also did a walk through day that took four hours to complete.

Discussion:

Kevin Miller commented that he wished we didn’t have to spend our money on cameras. The overall ongoing costs etc. is less than a half time security officer that can only be in one place at one time. This is a tool that districts need to utilize in today’s environment.

Luann Rogers commented that she has been talking to teachers, parents and community members and all are really concerned about safety. It is a best practice standard and supports one of the board’s goals for improving facilities and climate. The dollar amount is the most negative aspect about the proposal but if Art says we have money then we need to do it.

Robert Bunker commented that the system would not deter people that care about the consequences of their actions. It would affect bullying because of the cameras presence and could be a deterrent. It may also affect the climate in the school. This proposal is more affordable than a SRO who cannot be everywhere. The goal is to keep students as safe as possible with the best tools that we can afford. High priority.

Sarah Martin commented that she agrees with Kevin Miller. This is a significant amount of money and wishes we didn’t have to spend but thinks it is something that is needed.

Mike Gould commented that he appreciated the deliberative process; the transparent and meaningful discussion; a system is a forensic tool to be accessed; there could be an increased cost and time with public information requests; he is concerned about the facilities and future of the district; and new technology takes extra time but can be a great tool as long as it is used.

Robert Bunker made a motion to approve the security camera proposal; Luann Rogers seconded; Stuart Milbrad commented that it could have very good affect if it is used properly but there will be an added responsibility that people have to shoulder; Kevin Miller requested that it be integrated into the sheriff’s department early on; educate students on why cameras are present, use it as a teaching moment for students; Bert Loomis, totally supports the project but asked the Board to keep everything in perspective; motion carried. (Mike Gould did not support the motion but wanted the record to reflect that this is a tough decision that he had really mixed feelings about. (4-1)

Enrollment Report
Art Clarke gave a report on enrollment to date. The district is fifty-seven students below budget; a 400,000 dollar loss to the district. Enrollment for special education is down as well.

There was discussion about loss of student enrollment. Rick will provide a report on students that have left the district for neighboring districts.

Bert Loomis commented that Meng is a quality report but there needs to be context to it. He suggested the district obtain an independent accurate demographic report.

Discussion followed regarding a demographic study. Art Clarke will follow-up on this.
Executive Summary

Art Clarke updated the board on the status of the budget. He discussed the reduction in levy as per 2242 (recent legislation), end fund balance, staffing and benefit costs, expenditure trends, and enrollment. There was also discussion about increasing the minimum fund balance policy at an upcoming board meeting.

Kevin Miller made a motion to accept the 2016-17 financial statements; Robert Bunker seconded; motion carried. (unanimous)

Mike Gould complimented Art for his work.

Rick Thompson commented that he appreciated the deliberation of the board and discussion. He also thanked Art for his work.

Capital Projects 101 (Meng Analysis Powerpoint)

Rick Thompson gave an overview of Capital Projects in school districts. He recommended a committee format to guide the work and reminded the board that the capital levy expires December 31, 2018. A brief summary was reviewed on the extensive MENG Facilities Condition Assessment Report.

It was mentioned in the facilities discussion that the District had a need for further demographic information in light of the 8% decline enrollment drop this year and the trend of declining enrollment.

Bert Loomis commented that Rick laid out a superb plan in his presentation. He stated again the need for an independent long term 17-20 year demographic study. This should be a precondition to next steps. He stated he would not participate on committee without the completion of this step.

REPORTS BY INDIVIDUAL BOARD MEMBERS

Reminder: Upcoming Elections
Reminder: https://www.wssda.org/Events/AnnualConference.aspx
October 16 Deadline to Elect OESD Board Members
Legislative Goals set by board for legislative conference in January

Mike Gould commented as follows: He recognizes we are blessed with a lot of bright stars in the district, one in particular is Beau Young, the district’s IT Director. Beau brings a lot of value to the district; performs hard work behind the scenes; has dealt with increased technology capacity; and is currently working on a cooperative agreement with Port Townsend School District for technology support. He is always going a step beyond.

ADJOURNMENT

The meeting was adjourned at 8:47 PM.