The meeting was called to order at 6:00 PM by chair, Mike Gould.

Directors: LuAnn Rogers, Robert Bunker, Mike Gould, Sarah Martin and Kevin Miller
Student Director: Renee Woods
Administrators: Art Clarke, David Carthum, Brian MacKenzie, Jason Lynch and Kalie Enlow

Rick Thompson gave the Oath of Office for newly elected and re-elected board members: Mike Gould, Sarah Martin, Jack McKay, LuAnn Rogers.

Annual Board Reorganization

Robert Bunker made a motion to nominate Mike Gould to continue as Board Chair; LuAnn Rogers seconded; nominations were declared closed; motion carried. (unanimous)

LuAnn Rogers made a motion to nominate Robert Bunker as vice-chair; Jack McKay seconded; nominations were declared closed; motion carried. (unanimous)

LuAnn Rogers made a motion to nominate Sarah Martin to continue as the legislative representative for an additional two years; Robert Bunker seconded; nominations were declared closed; motion carried. (unanimous)

Robert Bunker made a motion to approve the minutes of the November 8, 2017 meeting; LuAnn Rogers seconded; motion carried. (4-1)

Robert Bunker made a motion to approve the agenda as presented; Sarah Martin seconded; Renee Woods requested to move her report up on the agenda so she can attend her band concert; motion carried.

Sarah Martin made a motion to approval the consent agenda; LuAnn Rogers seconded; motion carried. (unanimous)

CONSENT AGENDA

Personnel
- Classified Hire: Leslie Nagy, Paraeducator
- Coach Hire: Jeff Williams, CHS Boys Basketball
- Coach Hire: Emily Cannavaro, CHS Assistant Track Coach
- Coach Hire: Mark Bennett, CHS Assistant Boys Basketball

Out of Endorsement 2017-18

Accounts Payable
- General Fund #47161-47219 $ 34,180.76
- General Fund #47220-47264 $ 37,896.43
- General Fund #47265-47277 $ 39,878.63
- General Fund #47278-47306 $ 13,923.95
- General Fund #47307-47378 $ 49,071.92
- General Fund CT #201700034 $ 391.31
- ASB Fund #1065-1073 $ 2,937.16
- ASB Fund #1074-1081 $ 4,590.99
- ASB Fund #1082-1085 $ 715.55
- ASB Fund #1086-1088 $ 1,775.00
- ASB Fund #1089-1096 $ 3,458.85
- ASB CT #201700035 $ 52.56
- Capital Projects #127 $ 1,986.53
- Capital Projects #128-130 $ 22,479.08
- Capital Projects #131-135 $ 42,512.87
- TV Fund #141 $ 70,237.64

**Payroll – November 2017**
- Warrants #200569-200573 $ .00
- Warrants #68560-68575 $149,795.56
- Electronic Transfer $734,135.92

**Gift Acceptance**
- Donation of $558.00 from Benevity/Microsoft to the high school CTE media program.
- Donation of $1,200 from Robert Bernardo to Mitch Brennan’s class field trip fund.
- Boeing Bluebills donated $325.00 for Middle School Stem Activity

**Overnight Trip Request**
December 27-28, 2017 CHS Girls Basketball to Blaine WA

**Student Director Report**
Renee Woods reported on her attendance at the WSSDA conference, specifically on the session she attended on assessment and student voice. Renee recited a quote by Jamie Vollmer she heard at the conference: You cannot touch a school without touching the community it serves.

Mike Gould expressed appreciation for the donated gifts.

**GOOD NEWS AND RECOGNITION**
- CHS Blood Drive – Barb Parent
- Roesler Donation to Friends of Chimacum Schools Foundation
- Jefferson County Government Outreach
- CCP Math Night

**PUBLIC COMMENT**
Mike Gould discussed parameters around audience participation and reminded members that board members cannot comment to an item not on the agenda that is brought-up in public session. Public comment will be limited to 30 minutes due to the length of the agenda.

Karen Obermeyer from Jefferson County Public Health spoke about the wellness policy. She looks forward to the process and building a collaborative team that represents the community to produce healthy successful students that leads to better academic performance.
Ron Riggle read a letter from concerned parents of Chimacum High School.

Linda Boyd, head cook for the district’s food service program the last 28 years discussed the food service program. Following committee work during the 2016-17 school year, she has instituted more scratch cooking and more fruits and vegetable. Linda requested to be on the wellness committee.

Vicki Riggle spoke on behalf of Stuart Milbrad regarding board meetings.

Ron Riggle read an anonymous letter regarding high school discipline.

Jenny Vervynk, Student Support Specialist at Chimacum Creek Primary School was present to share her work with Blitz the therapy dog. She also discuss the new Cub Kudo program involving the community through Hadlock Building Supply, Carls Buidling Supply, Ferinos and QFC. This program is designed to recognize students who are being respectful and thoughtful in the community.

Christie Kistler expressed her excitement about the district’s review of their wellness policy.

SUPERINTENDENT’S REPORT

High School Parent Forum

Rick Thompson reported on the discipline efforts of the district and high school parent forum. He stated he is willing to:

1. Form a superintendent advisory committee on high school discipline that would include two parents and meet weekly to discuss.
2. He will look into co-curricular violations and inquire of high school staff.
3. He will be in the high school more often to talk more with staff parents and students.
4. He is willing sit in on discipline conferences.
5. He explained the appeal rights of parents
6. He reported that he is very please what is going on at primary, elementary and middle school regarding discipline. We may need to look into specific sanctions at the level of discipline at the high school.
7. He is willing to work with parents and make it better.

Robert Bunker commented that we are doing the right thing. We may need to adjust how we are doing it but doing the right thing.

Mike Gould commented that he appreciated Brian MacKenzie, Mark Gudger and Rick Thompson for holding and participating in a difficult meeting in public.

Fall Measures of Academic Progress Report – Academics

Rick Thompson presented on MAP testing. Overall the testing has been successful providing data to teachers and administrators that can aide them in supporting student learning and instruction.

Wellness Policy Introduction (SBP 6700)

Rick Thompson presented a recommendation to form a wellness committee to review the policy and make recommendations. Mike Gould requested the committee also consider extracurricular activities when reviewing this policy.
BOARD POLICY REVIEW – 6000 SERIES Adopt on Second Reading

- 6020 System of Funds and Accounts
- 6030 Financial Reports
- 6100 Revenues from Local, State and Federal Sources
- 6112 Rental or Lease of District Real Property
- 6512 Infection Control Program
- 6530 Insurance
- 6570 Property and Data Management
- 6882 Sale of Real Property
- 6895 Pesticide Notification, Posting and Record Keeping
- 6950 Contractor Assurances, Surety Bonds and Insurance

Mike Gould made a motion to adopt above referenced policies on second reading; Robert Bunker seconded; motion carried. (unanimous)

SBP 5524: Staff Participation in Political Activities

LuAnn Rogers made a motion to table SBP 5524; Robert Bunker seconded; motion carried. (unanimous)

REPORTS AND RECOMMENDATIONS

Kindergarten Readiness (WA Kids)
Kindergarten teacher, Hannah Zach, presented on WA Kids – Washington Kindergarten Inventory of Developing Skills. This program welcomes students and parents to kindergarten, assessing students’ strengths and characteristics of development.

School Improvement Plan Report: PI Alternative Program
Administrator, David Carthum, and teachers Jamie Jensen, Stan Berdinner and Thaddeus Jurczynski presented the school improvement plan for the PI Program.

Mike Gould questioned what needed to be done to make the PI Program a magnet program and get more students involved.

David Carthum stated that the program needs to get their story out to the public and update their website.

Mike Gould commented that we have two choices as a district; we can wait for people to come to us or we can go introduce ourselves and recruit them in.

LuAnn Rogers made a motion to approve the PI Program school improvement plan; Robert Bunker seconded; motion carried. (unanimous)

October and November 2017 Financial Reports: Budget Status; Fund Balance
Art Clarke presented the financial reports for October and November 2017. The district is facing the biggest enrollment decline in many years negatively impacting the budget.

Robert Bunker made a motion to approve the October and November financial reports; Sarah Martin seconded; motion carried. (unanimous)
REPORTS BY INDIVIDUAL BOARD MEMBERS

The board will hold a work session on January 13, 2018 on the topic of Board Governance. The meeting will be open to the public and held in the CHS library.

LuAnn Rogers reported on the Jefferson County Educational Partnership Meeting she attended on December 4, 2017.

The Legislative Conference will be January 28-29, 2018 in Olympia WA.

EXECUTIVE SESSION  (RCW 42.30.110(g))

The board adjourned to executive session at 8:30 PM for an estimated twenty minutes to discuss personnel with no action anticipated.

The meeting reconvened from executive session at 9:20 PM.

ADJOURNMENT

The meeting was adjourned at 9:20 PM.

_________________________________________________________________
Rick Thompson                             Board Chair
Superintendent/Secretary to the Board