The meeting was called to order at 6:00 PM by chair, Mike Gould.

Directors: LuAnn Rogers, Robert Bunker, Mike Gould, Sarah Martin and Kevin Miller
Student Directors: Emily Caulkins
Administrators: Art Clarke

Rick Thompson requested the chair to remove the leave request for Stan Berdinner and also remove executive session.

Kevin Miller made a motion to approve the agenda as amended; Robert Bunker seconded; motion carried.

Robert Bunker made a motion to approve the minutes of the January 25, 2017 and February 8, 2017 work study; LuAnn Rogers seconded; motion carried.

Kevin Miller made a motion to approval the consent agenda; Robert Bunker seconded motion carried.

The Board recognized the long term employment (40 years) of Mike Raymond.

Director Gould extended a special thank you to the community for their levy support.

**CONSENT AGENDA**

**Personnel**

Certificated Resignation: Richey Shipley, 1.0 FTE Teacher
Certificated Resignation: Ashley Spiegel, 1.0 FTE Teacher
Certificated Retirement: Michael Raymond, 1.0 FTE Teacher
Certificated Leave Request: Karin Lowrie, .4 FTE Teacher
Certificated Leave Request: Laurel Rowan, 1.0 FTE Teacher
Certificated Leave Request: Stan Berdinner, 1.0 FTE Teacher

**Accounts Payable**

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**Payroll for January 2017**

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<tbody>
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<tr>
<td>Warrants</td>
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<tr>
<td>Electronic Transfer</td>
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<td>$ 538,317.36</td>
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</table>
Gift Acceptance

A. Jodi Lehman donated $1,000 to used towards students that have balances on their breakfast/lunch accounts.
B. The Benevity Community Impact Fund (Microsoft) donated $5,075 to the CTE Media Productions class.
C. Terry Smith donated $385.00 to support the Math/Science Camp at the high school.

GOOD NEWS AND RECOGNITION

Russ Stamp from the County Library was recognized for his latest Screenagers event.

School Retirees’ Appreciation Week – March 13-19, 2017

Mike Gould thanked Emily Calkins for her recent commitment in attending the WSSDA Legislative Conference. He recognized her for being a tremendous representative to our district.

Kevin Miller recognized the Superintendent and district staff for their work on the recent bond and levy campaigns.

AUDIENCE PARTICIPATION AND COMMENTS

Community member, Doug Henderson commented on counseling processes and procedures and also asked about bullying in the schools. Director Gould referred Mr. Henderson to board policy and procedure 3207 regarding the Prevention of Harassment, Intimidation and Bullying. Rick Thompson explained the complaint policy against staff as well as the Code of Professional Conduct.

Community member, Lenetta Johnson commented on past parenting experiences in New Orleans schools. She wants value for her levy money and stated she feels responsible to pay for schools.

Community member, Burt Loomis commented on the reading and math scores. He wanted to know what the district is going to do to turn the scores around. Mike Gould commented the district is working on it and there would be some tangible steps outlined in the next 45-60 days.

Community member, Kay Raflo wants accountability and explanations in understandable language. She stated Port Ludlow groups are political, have time and are knowledgeable about school issues.

Community member, Craig Howton noted a previous presentation from Stuart Prince that showed improvements at the middle school.

REPORTS AND RECOMMENDATIONS

Student Director Report
Emily commented on new courses that are available in bee keeping, art studio, and more for high school students to receive one-quarter credit.

Preliminary Levy Results
Rick Thompson reviewed the levy results with 62% passage. He thanked the community and staff for supporting the communications about the levy.
Facility Condition Assessment Firm Recommendation: Meng
Staff from Studio Meng Sterraza from Seattle provided an overview of capital planning services. Director of Maintenance, Henry Florschutz, brought numerous documents to demonstrate the need for further planning and analysis. Meng explained their process, and is doing similar work in the Clover Park School District.

Robert Bunker made a motion to engage services of the first phase of the contract discussion with Meng to pursue facility comprehensive analysis; discussion followed.

Board members asked question about cost, deliverables and how this work relates to past studies and reports. The general consensus was to gather more information and report back at the March 22, 2017 board meeting.

Kevin Miller made a motion to table the recommendation of Meng until a future meeting; Robert Bunker seconded; motion carried.

Budget Status Reports for January 2017
Art Clarke presented the budget status reports for January 2017.

Sarah Martin made a motion to approve the budget reports; Robert Bunker seconded; motion carried.

Mid-Year Budget Report
Art Clarke provided the mid-year budget report. Focus was on revenues, enrollment, levy cliff implications, and expenditure trends. Uncertainty remains about school funding from Olympia. Some possible drop in free and reduced percentages can also negatively impact the budget.

Revenue Projection 2017-18
Art Clarke discussed revenue projects for 2017-18. He projects revenues will decline based on potential impacts from K-3 poverty, levy cliff and reduction in student enrollment. Other impacts may come from loss of federal forest funds, grants and state grants.

Academic Calendar Timelines and Planning Process for 2017-18
Rick Thompson reviewed the process for next year planning and calendar adoption.

SUPERINTENDENT / BOARD REPORT

Superintendent Report

- The next Thought Exchange #3 will focus on communications and should be available in the first part of March.
- The administrative hiring process was reviewed.
- Rick Thompson gave an update on the recent ALE Audit. The district will have to pay back $2,726 due to some internal documentation errors. The staff have met and discussed reporting requirements.
- The Superintendent Mid-Year Conference will be held on March 8, 2017 during the work study session with the Board. Rick has requested that the evaluation to be held in open session.

Board Report

- Board members reported on their attendance at the WSSDA Legislative Conference.
• Reviewed and discussed the calendar for Board Work Study Topics.
• The board members have completed their self-assessment through WSSDA.
• Directors were reminded about the Jefferson County Educational Partnership on February 23rd in Quilcene.

ADJOURNMENT

The meeting was adjourned at 8:06 PM.

_________________________________________  ________________________________
Rick Thompson                                      Board Chair
Superintendent/Secretary to the Board