The meeting was called to order at 6:00 PM by chair, Mike Gould.

Directors: LuAnn Rogers, Robert Bunker, Mike Gould, Sarah Martin and Kevin Miller
Student Director: Renee Woods
Administrator: Art Clarke

Mike Gould recognized the passing of previous long time Chimacum School District Superintendent, Lloyd Olson. He wished the family heartfelt condolences.

Sarah Martin made a motion to approve the minutes of the September 13, 2017 meeting; Robert Bunker seconded motion carried. (5-0)

Kevin Miller made a motion to approve the agenda; LuAnn Rogers seconded; motion carried. (5-0)

Robert Bunker made a motion to approval the consent agenda; LuAnn Rogers seconded motion carried. (5-0)

CONSENT AGENDA

Personnel
Classified Resignation: Jessie Michaels, Administrative Assistant
Classified Hire: Randi Towner, Food Service Assistant
Classified Hire: Tom Ammeter, Paraeducator
Coach Hire: Trevor Huntingford, CMS Assistant Football

Accounts Payable
General Fund #46806-46855 $ 73,063.26
General Fund #46856-46873 $ 63,925.66
General Fund #46874-46933 $ 90,400.66
ASB Fund #1012-1014 $ 1,557.73
ASB Fund #1015-1028 $ 9,966.42
Capital Projects #115 $ 5,832.59
Capital Projects #116-120 $ 297,204.65
Capital Projects #121-122 $ 1,827.93

GOOD NEWS AND RECOGNITION
Rick Thompson recognized the work of office administrators and administrative assistants in providing attendance updates weekly, accurate and timely; as well as discipline referrals and follow-up data entry.

Patty Maxwell from UW Center for Education Leadership worked with principals all day for the purpose of instructional leadership support.

Fall Thought Exchange is focused on Career and Tech Ed and is open for comment from September 20 through October 2, 2017.
Robert Bunker asked about attendance reporting and whether the district was using or had plans to use a multi-tier system for follow-up with parents. Rick Thompson commented that the attendance policy was working.

SUPERINTENDENT’S REPORT

Rick Thompson commended LuAnn Rogers and Sarah Martin for their attendance and participation at the legislative conference this past weekend.

Rick is receiving reports from schools on students that have left the district with detail on where they went and why they left. He will share with the board once the report is complete.

Board members, Kevin Miller, commented on the September 14, 2017 Jefferson County Educational Partnership meeting they attending in the Brinnon School District. Focus of the meeting was a presentation from OESD finance staff and a discussion about the changes to K-12 school funding.

The next Jefferson County Educational Partnership (JCEP) meeting will be hosted at Chimacum School District in December.

BOARD POLICY REVIEW – SECTION 5000

POLICIES RECOMMENDED TO DELETE

- 5215: Assignment and Transfer of Administrative Staff
- 5221: Part-time Staff
- 5230: Job Descriptions / Responsibilities

Kevin Miller made a motion to table the action regarding the above policies as they were not included in the packet; Sarah Martin seconded; motion carried. (5-0)

POLICIES ADOPT ON FIRST READING

- 5403: Emergency and Discretionary Leaves

Robert Bunker made a motion to adopt SBP 5403 on first reading; LuAnn Rogers seconded; motion carried. (5-0)

POLICIES REVIEW FOR FIRST READING

- 5001: Hiring of Retired School Employees
- 5011: Sexual Harassment of District Staff Prohibited
- 5201: Drug-Free Schools, Community and Workplace
- 5222: Job-Sharing Staff Members
- 5231: Length of Work Day
- 5251: Conflicts of Interest
- 5252: Staff Participation in Political Activities
- 5253: Maintaining Professional Staff/Student Boundaries
- 5280: Separation from Employment
- 5281: Disciplinary Action and Discharge
- 5310: Compensation
- 5520: Staff Development
- 5610: Substitute Employment
Kevin Miller made a motion to approve listed policies for first reading; Robert Bunker seconded; motion carried. (5-0)

POLICIES NEW TO THE DISTRICT REVIEW FOR FIRST READING

- 5203: Staff Assistance Program
- 5315: Garnishment and Personal Credit Problems
- 5400: Personnel Leaves
- 5409: Unpaid Holidays for Reason of Faith or Conscience
- 5510: Retirement Programs
- 5521: Teacher Assistance Programs
- 5612: Temporary Administrators
- 5641: Student Teachers

Robert Bunker made a motion to approve listed policies for first reading; LuAnn Rogers seconded; motion carried. (5-0)

REPORTS AND RECOMMENDATIONS

Students Director Report

- Student Director, Renee Woods, gave a report on the College Fair hosted at the high school. Ms. Fogerson, the high school counselor did a great job including various career paths and options for students.
- Friday is the Port Townsend versus Chimacum football game and there will be a pep rally prior to the game.
- Clubs are starting up in the high school.
- Participation is up in athletics this year.

Director Gould asked Renee to do a poll of students regarding interest in e-sports at the high school.

Enrollment Report

No changes in enrollment since the last enrollment report. The next count day is Monday, October 2, 2017.

MENG Presentation

Sara Partap, Contract and Project Manager and Doug Smith, Mechanical Engineer and Technical Manager from Meng Analysis presented on the Facility Condition Assessment for Chimacum School District. The presentation gave an overview of the 317-page report on: observed deficiencies; predicted renewals; individual condition reports and cost data for each facility and site; opportunities for improvement and detailed inventory of significant maintainable equipment, mostly HVAC. The district will receive this information in a database format.

Rick Thompson expressed appreciation to Henry Florschutz and Art Clarke for leading this facility review.

The Board overall expressed their satisfaction with the presentation and the report. They commented that it met their expectations, was impressive, thorough and produced valuable information. This database of information will be very useful in managing the identified needs.
Community member, Stuart Milbrad complimented Sarah for an excellent job presenting for Meng and complimented the Board for their excellent comments. Additionally he commented on the length of time and money to accomplish the work and where the district would be at the end of the 20-year period.

Maren Johnson, teacher, parent and community member commented that she felt the report was very thorough with adequate information to make some decisions. Good quantitative and qualitative information to help the district set some priorities.

Wilma Hackman, community member, said she was glad to know there are tools to answer some questions in answer to proposals on how to spend tax payers money. It is not a plan ---- it’s a planning tool.

Kevin Miller made a motion to accept the report as final; Robert Bunker seconded; the Board complimented Henry Florschut for his work in the last four years and with the Meng report, very proactive rather than reactive; Mike Gould thanked Meng for coming, stating it was one of the best presentations he has seen; motion carried. (5-0)

REPORTS BY INDIVIDUAL BOARD MEMBERS

Legislative Assembly Martin/Rogers
Sarah Martin gave a report on the legislative assembly that she and LuAnn Rogers attended. LuAnn commented that is was an overwhelming and fascinating experience.

Members were reminded of the Fall WSSDA Regional Meeting on October 14, 2017 from 10:00-1:00 in Port Angeles.

EXECUTIVE SESSION (RCW 42.30.110(g))

The board adjourned to executive session at 8:34 PM. Following a five minute recess the will enter into executive session for an estimated fifteen minutes to discuss personnel with no action anticipated.

The meeting reconvened from executive session at 8:50 PM.

ADJOURNMENT

The meeting was adjourned at 8:50 PM.

____________________________________    _________________________
Rick Thompson                              Board Chair
Superintendent/Secretary to the Board